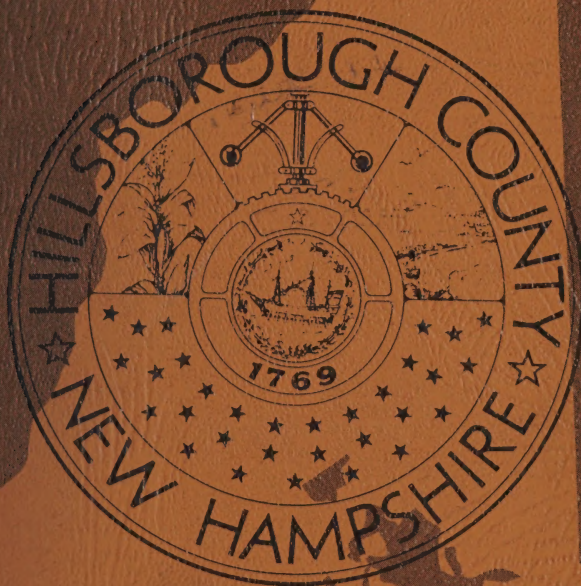


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HILLSBOROUGH COUNTY NEW HAMPSHIRE



1977 Annual Report



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**Report
of the
Commissioners
of
Hillsborough County,
New Hampshire**

WITH REPORTS OF
THE COUNTY OFFICERS,
CLERK OF COURTS, ETC.

**For the Fiscal Year Ended
June 30, 1977**

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COUNTY OFFICERS

COMMISSIONERS

Richard G. Dupont, Manchester, N.H.
Chairman

Maurice L. Noel, Nashua, N.H.
Clerk

Edward J. Lobacki, Peterborough, N.H.

John J. McDonough, Manchester, N.H.
Treasurer

Raymond A. Cloutier, Manchester, N.H.
County Attorney

Peter McDonough, Manchester, N.H.
Assistant County Attorney

Lawrence J. Shea, Manchester, N.H.
Sheriff

Nicholas G. Copadis, Manchester, N.H.
Judge of Probate

C. Edward Bourassa, Manchester, N.H.
Register of Probate

Joseph Maltais, Manchester, N.H.
Register of Deeds

Carl O. Randall, Manchester, N.H.
Clerk of Superior Court

**HILLSBOROUGH COUNTY DELEGATION
(EC) Executive Committee**

District	Name	City/Town
1	Bosse, Leigh D.	Hillsboro
1	Eaton, Joseph M.	Hillsboro
1	Humphrey, Howard S. Sr.	Antrim
2	Corser, John B. Jr.	Hancock
3	Morgan, John B. (EC)	Peterborough
3	Murray, Fred H.	Peterborough
4	Karnis, Theodore H.	New Ipswich
5	Eaton, Clyde S.	Greenville
5	Heald, Philip C. Jr.	Wilton
5	Richardson, Henry B.	Greenville
6	Arnold, John P.	Francestown
7	Thomson, Harold E.	Weare
8	Knight, Alice T.	Goffstown
8	Orcutt, Jo Ellen	Goffstown
8	Paradis, Aime E.	Goffstown
8	Perkins, Arnold B. (EC)	Goffstown
8	Wheeler, Robert W.	Goffstown
9	Connolly, Mark	Bedford
9	Peters, Marjorie Y.	Bedford
9	Van Loan, Anna S. (EC)	Bedford
10	Head, Joanne C.	Amherst
10	Martin, Josephine C.	Amherst
10	Wight, Arnold M. Jr.	Amherst
11	Coburn, Roscoe	Milford
11	Grasso, Salvatore P.	Milford
11	Hansen, Cort	Milford
11	Wheeler, Emma	Milford
12	Bridges, W.E. Jr.	Brookline
12	Colson, Dorothy Foss	Hollis
13	Carswell, Minnie (EC)	Merrimack
13	Gagnon, Nancy R.	Merrimack
13	Granger, Guy R. Jr.	Merrimack
13	Lyons, Elaine T. (EC)	Merrimack
13	Watson, Geraldine G.	Merrimack
14	Baker, George H. Sr.	Hudson
14	Bednar, John M. (EC)	Hudson
14	Morrison, Gail C.	Hudson

14	Polak, Andrew J.	Hudson
14	Quigley, John P.	Hudson
14	Smith, Leonard A.	Hudson
15	Currier, Philip R.	Pelham
15	Plomaritis, Claire	Pelham
15	Seamans, Henry J. Sr.	Pelham
16	Alter, Frederick J.	Nashua
16	McLaughlin, Lawrence G.	Nashua
16	Wallin, Jean R. (EC)	Nashua
17	Miller, Gerald E.	Nashua
17	Record, Louis D. Jr. (EC)	Nashua
17	Stahl, Judith M.	Nashua
17	Stylianios, Thomas	Nashua
18	Berman, Ruth Nemzoff	Nashua
18	Pappas, Thomas J.	Nashua
18	Sullivan, Kevin	Nashua
19	Cote, Margaret S.	Nashua
19	Pelletier, Wilfred	Nashua
19	Winn, Cecelia L.	Nashua
19	Winn, John T.	Nashua
20	Aubut, Rudolph V.	Nashua
20	Desmarais, William A.	Nashua
20	Lachance, Henry J.	Nashua
21	Dion, L. Penny	Nashua
21	Gagnon, Gabrielle, V.	Nashua
21	Kaklamanos, James	Nashua
21	McGlynn, Margaret L.	Nashua
22	Boisvert, Wilfred A. (EC)	Nashua
22	Dupont, Raymond L.	Nashua
22	Levesque, Maurice J.	Nashua
22	Wallace, Roger E.	Nashua
23	Chagnon, Yvette L.	Nashua
23	St. George, Judith M.	Nashua
24	Brody, Sharon E.	Nashua
24	Coutermarsh, Ernest R. (EC)	Nashua
24	Madigan, Francis J.	Nashua
25	Ainley, Greta M. (EC)	Manchester
25	Daniels, Forsaith (EC)	Manchester
25	Hydes, Thomas W.	Manchester
25	Podles, Eleanor P.	Manchester
26	Ahern, Richard F.	Manchester
26	Day, Catherine-Ann (EC)	Manchester
26	Mazur, John	Manchester
26	Riley, Paul J.	Manchester

27	Coughlin, Peter J.	Manchester
27	Nardi, Theodora P.	Manchester
27	Spirou, Christos C. (EC)	Manchester
27	White, James J.	Manchester
28	Brack, Rita	Manchester
28	Cote, Joseph L.	Manchester
28	Cullity, William J. (EC)	Manchester
29	Barrett, William F.	Manchester
29	Healy, Dainel J.	Manchester
29	McDonough, William J.	Manchester
29	Simard, Andre J.	Manchester
30	Crotty, Edward J.	Manchester
30	Drewniak, Dorothy J.	Manchester
30	Girolomin, Gary A.	Manchester
30	Sullivan, Francis B.	Manchester
31	Boisvert, Emile E.	Manchester
31	Gelinas, David L.	Manchester
31	Marcoux, Emile	Manchester
31	Martel, Albert A.	Manchester
32	Healy, George T.	Manchester
32	Lafleur, Thomas M.	Manchester
32	O'Neil Dorothea M.	Manchester
32	Soucy, George A.	Manchester
33	Burke, John A.	Manchester
33	O'Connor, Kerry K.	Manchester
33	O'Connor, Timothy K.	Manchester
33	Ziakas, Louis J. (EC)	Manchester
34	Belanger, Gerard H.	Manchester
34	Bellemore, Albert J.	Manchester
34	Smith, Edward F.	Manchester
34	Sweeney, James A. Jr. (EC)	Manchester
35	Dion, Arline L.	Manchester
35	Lamy, Catherine G.	Manchester
35	Lemire, Armand R.	Manchester
36	Bernier, Leo R.	Manchester
36	Boucher, Roland	Manchester
36	Martineau, Roland D.	Manchester
36	Normand, James A.	Manchester

TO THE CITIZENS OF HILLSBOROUGH COUNTY

The opening of one of the finest nursing care facilities in the country highlighted the year 1977 in Hillsborough County. The three hundred (300) bed Hillsborough County Nursing Home was dedicated on April 30th, with U.S. Sen. Thomas J. McIntyre and Gov. Meldrim Thomson taking part in the ceremonies. Several thousand persons toured the seven million dollar nursing home following the dedication ceremonies. The transfer of patients from the old nursing home complex to the new home went smoothly with a number of county employees putting in many volunteer hours. In august, sunny skies and County officials greeted the home's residents at the second annual outing for residents and their families held on the nursing home grounds.

While the finishing touches were being put on the new County Nursing Home, County officials were busy putting together an application for federal funds for construction of a new House of Correction. The Economic Development Administration notified the Commission in June that it had been awarded a grant of \$688,000 for phase #1 of the new House of Correction. The initial phase will consist of a single story core facility of laundry, kitchen and dining area connected to cottages of two stories each capable of housing forty (40) inmates. The Commission is currently in the process of seeking additional federal funds for construction of phase #2. In another attempt to improve the County correctional system, the Commission is in the process of hiring an Administrator for the House of Correction.

Effective April 1, 1977, Southern New Hampshire Services, Inc. assumed the responsibility of administering all CETA programs in the County and has done so very successfully. Dennis Murphy was named by the Commission to be CETA Director succeeding Peter Kling who resigned. The County received more than five million dollars during the last fiscal year for various CETA programs. The breakdown is as follows:

TITLE I	\$1,431,682
TITLE II	\$1,356,346
TITLE VI	\$1,675,000
TITLE III (WG)	\$ 97,000
TITLE III (SPEDY)	\$ 473,814

Hillsborough County was awarded a \$15,000 planning grant for a Tier II Youth Incentive Entitlement Project. Assistant U.S. Secretary for Employment and Training Ernest G. Green, informed the County Commission that it's pre-application was one of sixteen (16) approved out of more than two hundred (200) submitted nationwide.

During the year all three Commissioners have participated in a number of conferences held both in and out of state. The Commissioners explored the possibility of additional correctional funds from the Federal Government at a conference held this Summer in Kansas City. The Commissioners also attended a meeting in Washington during which they were briefed on new Federal Legislation and also lobbied for future legislation which will benefit County Governments.

Edmond "Cab" Dionne, County Welfare Director, ended twelve (12) years of service to the County this summer with his retirement. We all wish him well and our appreciation for the many contributions he has made to the County.

The Commissioners look forward to working for the citizens of Hillsborough County in the coming year. We thank you for your continued support.

In closing we would like to express our sincere thanks to the hundreds of County employees who have provided us with their dedicated service over the past year. It is people like you who make our task so much easier.

Respectfully submitted,

Hillsborough County
Board of Commissioners:

Richard G. Dupont, Chairman
Maurice L. Noel, Clerk
Edward J. Lobacki

HILLSBOROUGH COUNTY DELEGATION MEETING

October 26, 1976 7:00 p.m. County Courthouse
Manchester, N.H.

The meeting was called to order by Chmn. E. Coutermarsh who called attention to the 48th anniversary of Rep. and Mrs. Neil Cobleigh who were congratulated by the Delegation.

Chmn. Coutermarsh reviewed the status of the budget as passed on August 27, 1976.

Rep. Spirou moved "that we approve the F/Y 1977 Hillsborough County Budget in the amount of \$8,713,072. as detailed on the enclosed Budget Analysis dated September 27, 1976, which was mailed to each representative on October 18, 1976, that we appropriate General Revenue Sharing Funds in the amount of \$230,492. for operating expenses of the County Jail (#6100) and We approve other County Revenue in the amount of \$3,396,500. and We approve the Hillsborough County tax of \$5,086,080. for the Fiscal Year 1977". Seconded by Rep. Record.

Discussion: Rep. Bednar spoke against cutting the budget for Nursing Home food to a level they could not operate within in order to give a raise. Secondly the budget should have been approved by July 1, he continued. Rep. Normand called for a point of order as to speaking to the motion. Chmn. Coutermarsh allowed Rep. Bednar to continue. Thirdly Rep. Bednar requested that the Delegation face \$160,000 in over-expenditures and requested the Department Heads to be taken to court.

Rep. J. Winn called for the previous question.

Chmn. Coutermarsh explained the Parliamentary situation by reading the entire motion and displaying the sheet of 9-27-76.

Rep. Bednar called for a Roll Call (Enclosed with this page as part of the official minutes). The Spirou motion passed 75-5.

Rep. Boisvert suggested the figures be hand-delivered to Concord "tomorrow".

Rep. Dwyer moved for adjournment seconded by many and so voted.

Respectfully submitted,
Rep. Elaine T. Lyons, Clerk

HILLSBOROUGH COUNTY EXECUTIVE COMMITTEE MEETING

November 8, 1976 10:00 a.m. County Court House
Manchester, N.H.

The meeting was called to order by Chmn. L. Record at 10 A.M. There being 13 present a quorum was declared.

Minutes--The minutes of the previous meeting were accepted by motion of Rep. Boisvert and Morgan and so voted.

Transfers--1. Comm. Beaulieu explained that the Spirou cut in the budget left Direct short of money and the \$3,000 transfer was necessary to cover Rent. Motion to accept by Rep. Boisvert and Rep. A. Perkins. Motion carried. Transfer approved.

2. Mr. Dion explained the request. Rept. A. Perkins requested that such request in the future be listed under new equipment rather than Gas and Oil. Transfer description included in minutes. Motion by Rep. Coutermarsh seconded by Rep. Morgan and so voted to accept and approve the transfer.

3. Mr. Maltais requested the purchase of a now rented Readerprinter and showed how money could be saved. Motion to approve the transfer by Rep. A. Perkins and Rept. Boisvert was passed unanimously.

Request for change in title, job responsibilities, and the adding of a department by Mr. K.A. Page with no change in budget at present. Mr. Page said this was necessary as part of the line-up of authority for the new home. Motion by Rep. Sweeney, seconded by Rep. Daniels and so voted as described in Mr. Page's letter of 11/6/76. Voting No were Rep. Bednar and Rep. Shea.

Request for new position of Security Guard for the Register of Probate and Deeds to be downstairs in Nashua to protect the records from possible vandalism. An additional 500 volumes has just been moved down Mr. Maltais stated.

Motion "that a new employee be added to the Register of Deeds and Register of Probate at \$2.75 per hour plus Social Security and other benefits, the amount to be shared by the 2 departments." Discussion followed as to the legality of the Executive Committee setting salary standards. Rep. Sweeney moved to amend the original motion by striking out that part referring to "at \$2.75 per hour plus Soc. Sec. and other benefits. Rep. Bednar called for a Roll Call resulting in the Amendment passing 7-6. The main motion then passed unanimously.

Correspondence: Letter from R. Hamblett to be included in the minutes by motion of Rep. Coutermarsh and Boisvert and so voted.

Farm Study: To be completed by the middle of the month reported Rep. Daniels.

Building Use Committee: Reported a status quo.

Budget: Rep. Bednar stated we should start work. Mr. Roulx stated that the Commissioners had requested budgets for Jan. 15th and would need 2 weeks lead time after that. Rep. Bednar requested the original budget, net transfers, and the years actual budget be shown on budget sheets. Rep. Coutermarsh stated that legislation to clarify certain problems would be forthcoming.

Discussion of legal-or illegal transfers was held. Rep. Coutermarsh stated that \$160,000 transferred was a legal action according to the County Attorney. Rep. Bednar questioned another \$16,000 he said was never acted on. Rep. Coutermarsh stated that the Executive Bd. cannot deny the Judiciary. Rep. Bednar stated "They didn't take the steps."

Adjournment by motion of Rep. Morgan seconded by Rep. Coutermarsh and so voted.

Respectfully submitted,
Rep. Elaine T. Lyons, Clerk

The Clerk wishes to thank the Executive Committee for the lovely Reed and Barton pendant presented to her at the close of the meeting by Rep. Greta Ainley for the Executive Committee. My experience as Clerk for the last two terms was educational and interesting. I will think of you each time I wear my Owl necklace. Thank you so much.

Sincerely,
Elaine

HILLSBOROUGH COUNTY EXECUTIVE COMMITTEE MEETING
December 21, 1976 10:00 A.M. County Court House
Manchester, N.H.

The meeting was called to order at 10:00 A.M. There being 11 present a quorum was declared by Chairman L. Record.

Request 1 -- Position of Maintenance Worker #2

Mr. R. Roulx explained the need of transferring a man to reduce repairs at the Court House. This man would be trained in heating and air conditioning.

After discussion Rep. Bednar moved "to approve the transfer of a man in Maintenance II Mechanic at the County Home to the Manchester County Court House at no change of positions." Seconded by Rep. Boisvert and so voted.

Request 2 -- Tabled for more information by motion of Rep. Lyons.

All transfers enclosed with minutes.

Transfer #4 -- Voted Yes -- with Rep. Bednar voting No. unless the transfer is to be stipulated for review by the incoming committee. Chairman Record rules the present committee was a fully voted effective committee.

Transfer #5 -- Voted by motion of Rep. Boisvert seconded by Rep. Perkins. Rep. Bednar voted No with the same stipulation as Transfer #4.

Transfer #6 -- Voted by motion of Rep. Boisvert seconded by Rep. Boisvert. Rep. Bednar voted No for above reason.

Transfer #7 -- Voted by motion of Rep. Boisvert & Coutermarsh. Rep. Bednar voted No for above reason.

Transfer #8 -- Voted by motion of Rep. Boisvert, seconded by Rep. Daniels. Rep. Bednar voted No for above reason.

Removed from the table.

Request 2 -- Plant Engineer. Discussion with Mr. Page stating the qualifications of licensed engineer, preferably with a degree and 5 years maintenance experience to oversee the work force at the new facility. Minimum \$12,000 maximum \$14,000. Com. Lobacki and DeGrace agreed. Com. Beaulieu opposed as he felt this was premature. Rep. Lyons objected to the term "Engineer" if the person were not an engineer.

Rep. Daniels moved the position of Plant Supervisor be approved as described. Seconded by Rep. A. Perkins.

Rep. Bednar objected as 1. Mr. Page said the salary was in the present budget and 2. two months lead time was ridiculous.

Mr. Page stated the Dept. of Medical Services would aid with the search. So voted with Rep. Bednar and Boisvert voting no. Rep. Bednar because "no prior approval for the position was given."

Rep. Bednar requested a copy of the County Attorney's letter on the budget. Mr. Page invited the committee to the nursing facility. Motion to adjourn voted.

Respectfully submitted,
Rep. Elaine T. Lyons, Clerk

HILLSBOROUGH COUNTY EXECUTIVE COMMITTEE MEETING
January 5, 1977, Rm. 210, L.O.B. Building
Concord, N.H.

Attendance: Present Reps. Lyons, Carswell, Morgan, Bednar, Perkins, Van Loan, Spirou, Day, O'Neil, Ziakas, Sweeney, Coutermarsh, Boisvert, Record, Sing and Wallin. Absent Rep. Cullity.

Chairman L. Record called the meeting to order and declared a quorum present.

Rep. Louis Record was nominated Chairman by motion of Reps. Morgan and Perkins.

Rep. Chris Spirou was nominated by Reps. Coutermarsh and Sweeney.

Rep. John Sing was nominated and declined.

After discussion Rep. Wallin and Rep. Boisvert were appointed counters for a secret ballot.

Rep. Chris Spirou became Chairman on a vote of 10-7.

Rep. Elaine T. Lyons was nominated Vice Chairman by Rep. Wallin, seconded by Rep. Morgan. There being no further nominations the vote was unanimous.

Rep. Jean Wallin was nominated by Rep. Lyons, seconded by Rep. Ziakas. There being no further nominations the vote was unanimous.

Motion to adjourn was made by Mary and so voted.

Respectfully submitted,
Rep. Elaine T. Lyons
Temporary Clerk

HILLSBOROUGH DELEGATION MEETING

January 5, 1977, 11:30 A.M., Rm. 210-211

L.O.B. Building, Concord, New Hampshire

The meeting was called to order by temporary Chairman E. Coutermarsh. The minutes of the December 1, 1976 recessed meeting were read by temporary clerk Rep. Lyons; approved by motion of Rep. Boisvert, seconded by Rep. Knight and so voted.

The slate of (Nashua) Coutermarsh, Boisvert, Record, Sing and Wallin; (Manchester) Spirou, Cullity, Day, O'Neil, Ziakis and Sweeney; and (Towns) Lyons, Carswell, Morgan, Bednar, Van Loan, and Perkins were put into nomination. There being no nominations from the floor, nominations were closed. The slate was voted unanimously.

Rep. Chris Spirou was nominated as Delegation Chairman by Rep. Coutermarsh, seconded by Rep. Seamans and so voted unanimously. Rep. Spirou dedicated himself to the restoration of faith in the County by the citizens.

Rep. Elaine T. Lyons was nominated by Rep. Murray, seconded by Reps. Wheeler, Coutermarsh, and Knight. There being no other nominations, the vote was unanimous.

Rep. Jean Wallin was nominated for Clerk by Rep. Lyons and McLaughlin. There being no further nominations the vote was unanimous.

An announcement was made that the Executive Committee meet immediately afterward.

Motion to adjourn was made by Rep. Coutermarsh, seconded by Rep. Watson and voted unanimously.

Respectfully submitted,
Rep. Elaine T. Lyons
Temporary Clerk

HILLSBOROUGH COUNTY EXECUTIVE COMMITTEE MEETING

January 17, 1977

Attending: Rep. Spirou, Rep. Record, Rep. Cullity, Rep. Perkins, Rep. O'Neil, Rep. Carswell, Rep. Boisvert, Rep. Lyons, Rep. Sing, Rep. Day, Rep. Morgan, Rep. Bednar, Rep. Wallin, Rep. Coutermarsh, County Bus. Mgr. R. W. Roulx.

Meeting was called to order at 10 a.m. at the County Court house by Chairman Spirou to consider transfer request.

Transfer #10 -- from property taxes to building repairs account.

Rep. Bednar questioned date on transfer. Roulx explained balance. It was moved by Rep. Lyons, seconded by Reps. Perkins and Boisvert, that the request be approved. Motion carried.

Transfer #9 -- from other supplies to equipment repairs.

Roulx explained request. It was moved by Rep. Coutermarsh, seconded by Rep. Perkins, that request be approved. Rep. Bednar asked under which law the Superior Court expends money. Chair ruled that court law applies. Rep. Bednar took exception to ruling of Chair asking if request occurred before or after expenditure. Records indicate that expenditure occurred before. Motion to approve carried. Rep. Bednar further questioned power of executive committee relative to courts and suggested that county attorney should be asked to clarify. Chair ruled that when conflict occurs, advice of county attorney will be sought. Further discussion ensued. Rep. Bednar raised point of order but was ruled out of order by the Chair. Rep. Bednar objected to ruling of the Chair and insisted that RSA 24:15 be explained.

Transfer #11 -- from comp. and liability insurance to employee insurance.

Rep. Record questioned whether farm employee was to be retained on farm payroll rather than transferred to court house payroll. Answer was "no". Moved by Rep. Coutermarsh, seconded by Boisvert, that transfer be approved. Rep. Bednar asked how often printouts are available. Roulx indicated that at least once and sometimes two or three times per week. Motion carried.

Chairman Spirou raised question of interest on late county tax bills from communities. Only six cities/towns paid bills by 12/7/76. Rep. Coutermarsh suggested calling county convention to abate interest on late tax payments. Rep. Lyons pointed out that some communities borrowed money to pay bills on time. It was indicated that County Commissioners had allowed payment to be delayed until 12/31/76 because of late budget adoption but had said nothing about interest being waived for late payment. Rep. Lyons moved item be tabled, seconded by Rep. Boisvert, in light that County Commissioners will request meeting of delegation to consider abatement. Motion carried.

Mr. Roulx distributed budget manual to be used by departments. Chairman Spirou outlined his proposed budget adoption procedure: Complete budget requests with review and recommendations from Commissioners will be referred to sub-committees which will listen to department heads' justification of requests. Sub-committees will discuss with full executive committee their recommendations prior to public hearing.

Rep. Record moved, seconded by Rep. Coutermarsh, that the County Commissioners be requested to submit the complete budget with their recommendations by Monday, March 7, 1977. Rep. Lyons, Perkins, Cullity, O'Neil, Carswell, Day, Morgan, Record, Boisvert, Coutermarsh, Sing, Wallin and Spirou in favor. Rep. Bednar opposed. Motion carried.

Petty Cash in the amount of \$19.41 has been turned over to Clerk Wallin from former Clerk Lyons.

Rep. Bednar moved, seconded by Rep. Perkins, that County Business Manager Roulx include previous and current line item adjusted expenditures in budget form. Motion carried.

Rep. Boisvert moved, seconded by Rep. Bednar, that the action be reconsidered whereby the position of plant manager was created for the new nursing home. Discussion ensued. Motion to reconsider lost.

Leaves of absence: Rep. Sweeney, jury duty; Rep. Van Loan, committee meeting in Concord.

Rep. Coutermarsh moved, seconded by Rep. Record, that the meeting adjourn. Motion carried.

Respectfully submitted,
Rep. Jean Wallin, Clerk
Hillsborough County Executive Committee

HILLSBOROUGH COUNTY DELEGATION MEETING
February 1, 1977, 1:42 p.m., Representatives Hall
State House, Concord, New Hampshire

Quorum present, Chairman Chris Spirou presiding.

A memo from Chair listing amount of interest owed by cities and towns for late payment on county taxes was distributed (list attached). The Chair explained the meeting was called at the request of the County Commissioners to consider abating the interest because only the county delegation is empowered to do so.

Rep. Coburn moved, seconded by Reps. Richardson and Paradis, that an abatement of interest for late payment of the county tax be granted to cities and towns listed.

Rep. Boisvert spoke in opposition.

Reps. Richardson and Normand spoke in favor. Reps. Lyons, Coburn, Baker asked questions.

Rep. Normand read letter mailed to cities/towns indicating that payments received before 12/31/76 would not incur interest. The Commissioners did not realize they could not abate interest.

Rep. McLaughlin moved, seconded by Rep. Keefe, that the abatement apply only to those cities/towns which paid before the 12/31/76 deadline and that interest be computed from 1/1/77.

Coutermarsh spoke in opposition to amendment and in favor of motion.

Rep. Desmarais moved the previous question and it was sufficiently seconded.

Motion to limit debate adopted.

Motion to amend lost.

Motion to abate interest adopted.

Meeting adjourned at 2:05 p.m.

Rep. Plomaritis and John Clancy wished to be recorded in favor of motion to abate.

Respectfully submitted,
Jean R. Wallin

HILLSBOROUGH COUNTY EXECUTIVE COMMITTEE MEETING
February 18, 1977, County Courthouse, Manchester, N.H.

Attending: Representatives Spirou, Lyons, Wallin, Perkins, Cullity, O'Neil, Carswell, Bednar, Day, Morgan, Record, Boisvert, Coutermarsh, Sweeney, Van Loan and Ziakis. Rep. Sing absent. Also attending: Commissioners Lobaki, Noel and Dupont and Bus. Mgr. Roulx.

Chairman Chris Spirou called meeting to order at 9:40 a.m.

It was moved by Rep. Perkins, seconded by Rep. Morgan that the reading of the minutes of the January 17 meeting be waived and that they be accepted. Motion carried.

Commissioner Noel requested that \$1575 of capital appropriations for Nashua Courthouse brick pointing be used for replacement of main entrance inside doors at Courthouse. (letter attached)

Considerable discussion ensued concerning bid process. Rep. Record moved, seconded by Rep. Boisvert that money be allowed to be used for door replacement with caution that bids be solicited. Motion carried.

Transfer Requests:

Transfer #12 -- \$4000 from Nashua Welfare--clothing to Nashua Welfare Bd. & Care, rent, food & electricity. Moved by Rep. Lyons, seconded by Rep. Boisvert that request be granted. Rep. Record moved that motion be amended by striking out \$2000 for board and care. Rep. Morgan seconded. Amendment carried. Motion as amended carried. Rep. Bednar withdrew his objection.

Transfer #13 -- \$400 from house of correction building repairs to telephone. Moved by Rep. Perkins, second by Rep. Coutermarsh that transfer be granted. Motion carried.

Transfer #14 -- \$2000 from house of correction building repairs to clothing and bedding. Moved by Rep. Boisvert, second by Rep. Record that transfer be granted. Motion carried.

Transfer #15 -- \$2500 from Manchester direct relief -- physicians services and medical and dental expense to funerals, cemetery and autopsy and instate travel. Moved by Rep. Coutermarsh, second by Rep. Perkins that transfer be granted. Motion carried.

Transfer #16 -- \$8000 from Superior Court jury payrolls to telephone. Moved by Rep. Coutermarsh, second by Rep. Ziakis that transfer be granted. Motion carried.

Transfer #17 -- \$2000 from Manchester courthouse--insurance to building repairs and maintenance. Moved by Rep. Boisvert, second by Rep. Sweeney that transfer be granted. Motion carried.

Transfer #18 -- \$9000 from county jail food to FICA taxes. Bus. Mgr. Roulx stated he needs \$1500 to pay third quarter FICA taxes. Additional money needed because of two employees transferred from state retirement to Social Security. After considerable discussion and questions regarding need for adjustment in light of payroll amount remaining same, it was moved by Rep. Lyons, second by Rep. Bednar that request be tabled until further information was forthcoming. Further discussion on amount of payroll represented by requested FICA payments. Rep. Lyons withdrew motion to table and moved, second by Rep. Coutermarsh that \$1500 be transferred. Rep. Bednar questioned how FICA payments could be more than \$16,000 when \$12,000 was the necessary amount to match the payroll. Rep. Sweeney moved the previous question, second by Rep. Coutermarsh. Motion carried. Motion to approve \$1500 transfer carried. (See attached letter subsequently received from Bus. Mgr. Roulx)

Transfer #19 -- \$500 from Manchester courthouse sewer to other supplies. Moved by Rep. Sweeney, second by Rep. Boisvert that transfer be granted. Motion carried.

Transfer #20 -- \$500 county jail medical and dental expense to gas for heating. Moved by Rep. Boisvert, second by Rep. Coutermarsh that transfer be granted. Motion carried.

Transfer #21 and 22 -- Rep. Lyons moved, second by Rep. Coutermarsh that \$300 be transferred from 4193-250 physicians services to 4195-610 electricity. Motion carried. Rep. Lyons moved, second by Rep. Coutermarsh that remainder of transfer request 21 and 22 be tabled until the next meeting for further explanation. Motion carried.

The budget request for the County Convention was given to Chairman Spirou.

Rep. Sweeney asked why some county employees were not receiving 20% pay raise authorized by delegation. Bus. Mgr. Roulx explained that only employees of record as of July 1, 1976 were covered, that new employees serving a six month probationary period were not eligible. Rep. Lyons questioned whether some managerial employees were given raises as much as \$30. The answer was "yes". Rep. Coutermarsh stated that the commissioners claimed they could give less or more and have done so. Rep. Record stated the executive committee had no authority to fix wages, only the commissioners had such power.

Rep. Coutermarsh moved, second by Rep. Perkins that the meeting adjourn. Motion carried. Meeting adjourned at 11:30 a.m.

Respectfully submitted,
Jean Wallin, Clerk

HILLSBOROUGH COUNTY EXECUTIVE COMMITTEE MEETING

March 7, 1977, Courthouse, Manchester, N.H.

Meeting called to order at 10 a.m. All members present. Also present: Commissioners Noel, Dupont and Lobaki; Bus. Mgr. Roulx and Sheriff Shea.

Chairman Spirou stated that no budget transfers would be considered unless official requesting transfer was present to justify request.

Transfers:

Transfer #24 -- Sue Windling explained reason for transfer from rent -- welfare to Aid to Permanently & Totally Disabled. Moved by Rep. Boisvert, second by Rep. Perkins that transfer be granted. Motion carried.

Transfer #23 -- Sheriff Shea explained that because of winter more oil was used than anticipated. Bus. Mgr. Roulx explained that the Department of Revenue Administration required that utility accounts be separate line items. Moved by Rep. Record, second by Rep. Boisvert that transfer be granted. Motion carried.

Moved by Rep. Boisvert, second by Ziakas that minutes of February 28 meeting be approved as submitted. Motion carried.

Mr. Roulx distributed budget. Commissioner Dupont presented budget requested indicating that the \$1.2 million increase would be offset by comparable rise in income and that no tax increase would result. He further indicated that union negotiations were imminent. Questions were asked by Representatives Day, Carswell and Lyons. Discussion ensued over budget figure format. At request of committee Mr. Roulx agreed to add transfers made.

Discussion over emergency \$200,000 appropriation with Rep. Bednar stating county has expended money illegally. Chairman Spirou asked that Rep. Bednar submit charges in writing and they will be forwarded to appropriate authority.

The Chair requested budget for county home be made available for each member as soon as possible.

Discussion over surplus and transfer policy revealed that counties cannot carry contingency appropriations. Rep. Record is opposed to using county delegation budget as contingency fund. Rep. Bednar suggested law be changed to allow for contingency for county.

A request for waiver of bids on cost of appraisal of county property was received from commissioners. Mr. Roulx suggested that having the same company which did the appraisal of Moore building do all the county property would be less expensive and more efficient. The appraisal is necessary for reimburseable costs for the nursing home. Rep. Lyons moved, second by Rep. Ziakas that committee be appointed to examine appraisal of Moore building. Motion carried.

Rep. Record reported that executive office in nursing home will be available for executive committee meetings.

Rep. Wallin moved, second by Rep. Ziakis that chairman appoint subcommittees to review budget requests and that the committee meet Monday, March 14 at 9:30 a.m. to plan process. Motion carried.

Rep. Coutermarsh moved, second by Rep. Boisvert that the meeting adjourn. Motion carried.

Respectfully submitted,
Jean Wallin, Clerk

HILLSBOROUGH COUNTY EXECUTIVE MEETING March 14, 1977, Courthouse, Manchester, New Hampshire

All members present. In addition heads of all departments and County Commissioners and all County elected officials.

Chairman Spirou called the meeting to order and distributed the budget subcommittee assignments and timetable for budget consideration. He further indicated that the subcommittees would meet briefly with the people concerned in their parts of the budget following the meeting.

Timetable:

March 14 -- April 14 -- subcommittee work

April 14 -- May 1 -- full committee work

May 1 -- final executive committee budget recommendations

May 1 -- May 14 -- Department heads & Commissioners' comments

May 14 -- Public hearing

June 14 -- final convention consideration

Subcommittees:

Subcommittee A	Departments
Rep. Spirou, chairman	County Home
Rep. Coutermarsh	Home Annex
Rep. Sweeney	Welfare Administration
Rep. Perkins	Board & Care, Manchester, Nashua, Towns
Rep. Record	Direct Relief, Manchester, Nashua, Towns
Rep. O'Neil	Soldiers Home, Manchester, Nashua, Towns
Rep. Sing	NEEDS & Plus Co.
	Southern N.H. Services

Also County revenue sources and county delegation budget, including initial revenue projections for last four years and the actual revenue realized at end of each year.

Subcommittee B	Sheriff
Rep. Wallin, chairman	County jail
Rep. Ziakas	House of Correction
Rep. Day	County Farm
Rep. Bednar	Communications Center
Rep. Carswell	Coop Extension and 4H Foundation
	Superior Court

Subcommittee C

Rep. Lyons, chairman

Rep. Morgan

Rep. Cullity

Rep. Boisvert

Rep. Van Loan

Commissioners' Office

Treasurer's Office

County Attorney

Register of Deeds

Register of Probate

Medical referee

Nashua and Manchester Courthouses

Soil Conservation Service

Chairman Spirou indicated that subcommittees could meet on Mondays and if emergency transfers were required necessary notification for a meeting would be made. He directed the subcommittees to take a look at the facilities and meet with department heads.

It was moved by Rep. Ziakas, second by Rep. Lyons that the minutes of the previous meeting be accepted with corrections in spelling of names. Motion carried.

The opinion of the County Attorney in reference to competitive bidding will be mailed to each member.

A communication from the County commissioners requesting meeting with executive committee to consider hiring an administrator for the House of Correction was referred to Subcommittee B.

Chairman Spirou indicated further that the subcommittees will continue to act after budget adoption as oversight committees for the various departments. He further explained that department heads will have opportunity to appeal to delegation if dissatisfied.

It was moved by Rep. Boisvert, second by Rep. Ziakas that meeting adjourn. Motion carried.

Each subcommittee then met with department heads.

Respectfully submitted,
Jean Wallin, Clerk

HILLSBOROUGH COUNTY EXECUTIVE COMMITTEE MEETING

April 4, 1977, Manchester Courthouse, Manchester, N.H.

All members present. In addition Charles Ferguson, Director, Health Facilities N.H. Division of Health, Medical Services Division; Ken Page, Sue Windlin, Dick Roulx.

Chairman Spirou recognized Mr. Roulx for critical transfer requests.

Transfer #27 -- Additional workman's compensation premium to be transferred from insurance accounts of departments listed plus \$938,290 (not funded), personnel study and county jail capital budget. Transfer necessitated by legislatively mandated increase in benefits. Moved by Rep. Coutermarsh, second by Rep. Sweeney that transfer be granted. Motion carried.

Transfer #33 -- Moved by Rep. Record, second by Rep. Perkins that transfer be granted. Reason stated for transfer is Attorney General's ruling that probate fees must carry FICA contributions on amounts over \$8,000 and less than maximum. Motion carried.

Chairman Spirou opened discussion on two budget requests for nursing home. Rep. Spirou and other members of the committee expressed concern about funding two nursing homes -- the 300 bed "new" facility and the annex with 100 patients. Question was asked if delegation was on record as approving more than 300 for which new home was built. No reference was found. Chairman pointed out that if more than 300 beds were to be provided there must be approval by State of New Hampshire. Commissioner Dupont maintained 400 beds were necessary because of need. He further stated that only 3 additional employees were requested and that two budgets were submitted. Rep. Lyons questioned why no additional medical services or drugs were requested. Mr. Page answered that new nursing home budget carries both because of higher level of reimbursement.

Further discussion ensued over space committee and recent meeting (committee request attached). Rep. Bednar asked why report of space committee and request for additional beds was not made before January 1. It was pointed out that space committee has not met since October and technically no longer exists.

The executive committee has not received report of space committee. Rep. Lyons indicated \$3239 paid for report (Report later distributed by Commissioner Lobaki.)

Commissioner Dupont stated that because new home has higher level of reimbursement from state pharmaceutical and related costs are contained in new home budget. Mr. Page indicated that these expenses were reimbursed at 90% under Title 19.

It was determined that the 100 patients over the 300 would fall into the following categories -- 75 intermediate care; 10 private and 15 county recipients.

Questions surrounding need certification request and waiver for temporary use of Bouchard building were explored. Commissioner Dupont said Bouchard would be used until Moore was renovated. Moore, a 53 bed hospital could be converted to a 100 bed nursing home for \$2800 per bed, costs reimbursable.

Mr. Page said there was a 90 day cycle for approval of 100 extra beds. Rehabilitation would take 4-5 months therefore a 7-9 month temporary waiver would be necessary for use of Bouchard building. A letter of intent may have been sent to the appropriate state agency.

Rep. Bednar stated that the commissioners should find out if 100 extra beds will be approved by state and if a temporary license will be granted for use of Bouchard building for those patients. If answers are in affirmative only then should commissioners come to delegation for additional money. The commissioners agreed that no more than 400 patients would be cared for by Hillsborough County.

Moved by Rep. Boisvert, second by Rep. Coutermarsh that meeting adjourn. Motion carried.

Respectfully submitted,
Jean Wallin, Clerk

HILLSBOROUGH COUNTY EXECUTIVE COMMITTEE MEETING

April 11, 1977, Manchester Courthouse, Manchester, N.H.

All members present except Rep. Morgan and Ziakas.

Chairman Spirou called for transfer requests.

Transfer #26 -- Transfer to stenographic fees. Moved by Rep. Coutermarsh, second by Rep. Boisvert that transfer be granted. Motion carried.

Transfer #28 -- Moved by Rep. Coutermarsh, second by Rep. Boisvert that transfer be granted. Motion carried.

Transfer #29 -- Moved by Rep. Perkins, second by Rep. Coutermarsh that transfer be granted. Motion carried.

Transfer #30 -- Sue Windlin stated that direct relief budget will need additional \$600 after this \$500 transfer. She said this budget is difficult to estimate, maximum on rent must pay all utility bills and that all budgets in this category are tight. Moved by Rep. Coutermarsh, second by Rep. Cullity that transfer be granted. Motion carried.

Rep. Record questioned transferring after fact. Chairman Spirou indicated emergency transfers were granted April 4, 1977.

Transfer #31 -- Moved by Rep. Boisvert, second by Rep. Perkins that transfer be granted. Moved by Rep. Lyons, second by Rep. Boisvert that request be tabled until Sheriff arrives. Motion carried.

Transfer #34 -- Moved by Rep. Lyons, second by Rep. Boisvert that transfer be granted. Motion carried.

Transfer #31 -- Moved by Rep. Lyons, second by Rep. Boisvert that request be taken from table. Motion carried. Sheriff explained department owns 4-5 cars and leases cars for deputies at \$1800 per year with repairs and tires furnished. In-state travel no longer necessary because no mileage paid. Motion carried.

Transfer #32 -- Moved by Rep. Boisvert, second by Rep. Sing that transfer be granted. Motion carried.

Mr. Page requested additional positions for nursing home to staff console. Moved by Rep. Lyons, Second by Rep. Sweeney that 3 additional positions be authorized per budget. Considerable discussion ensued with Mr.

Page explaining how console functioned. Rep. Sweeney moved the previous question and motion failed. Mr. Page said there was also increased paper work and the sophisticated console and communications system was required by the Life Safety Code. A roll call on the motion was requested. Reps. Spirou, Lyons, Wallin, Perkins, Cullity, O'Neil, Carswell, Day, Record, Boisvert, Coutermarsh, Sing, Sweeney and Van Loan in the affirmative, Rep. Bednar in the negative, the motion carried.

Transfer #35 -- Moved by Rep. Record, second by Rep. Boisvert to grant transfer. Motion carried.

Transfer #36 -- Moved by Rep. Coutermarsh, second by Rep. Boisvert to grant transfer. Motion carried.

Transfer #37 -- Moved by Rep. Coutermarsh, second by Rep. Boisvert to grant transfer. Motion carried.

Rep. Bednar questioned whether executive committee has power to create new positions through transfer which commits delegation to same. Chairman Spirou will pursue question.

Chairman Spirou read memo from Sheriff's department indicating emergency expenditure. (Copy attached.)

Chairman Spirou asked that Commissioners carry out negotiations with union in good faith that final settlement be reached before public budget hearing.

Moved by Rep. Coutermarsh, second by Rep. Boisvert that meeting adjourn to call of chair. Motion carried.

Respectfully submitted,
Jean Wallin, Clerk

HILLSBOROUGH COUNTY EXECUTIVE COMMITTEE MEETING April 25, 1977, Hillsborough County Nursing Home, Grasmere, N.H.

All members present except Reps. Day and Ziakas. Also Commissioners Dupont and Lobaki, and Mr. Page.

Chairman Spirou called meeting to order at 9:40 a.m.

The Chairman described the income sheet and employee sheet which will be provided the committee with the following information:

Current list of employees -- name, salary, date hired and job classification;

Complete list of employees as of last year (6/30/76) and;

Requested positions for FY 78.

The question of the nursing home annex was brought up again. The question being: Who is to be cared for and what categories. It was again

reiterated that there would be 75 intermediate care, 10 private and 15 county for which there is no reimbursement from Welfare. Mr. Page said there were currently more than 15 county patients but that status would change by July 1, 1977.

The licensing procedure was discussed, with questions about status of new application. The county must have a waiver for standards not met in Bouchard building and a letter of intent has been filed for such a waiver. A certificate of need for more than 300 must be granted and application is being filled out to Comprehensive Planning. The Department of Welfare has indicated that if question is not settled by August 31 their patients can be removed by them. It was pointed out that there would be no way to know if additional beds will be allowed before budget adopted. License expires August 31. Rep. Carswell asked if budget could be footnoted. Chairman Spirou indicated there was precedent from a recent Merrimack County court case to answer yes.

Considerable discussion ensued concerning possible approval of additional beds. Suggestion was made that attrition was the best way to take care of the matter. Commissioner Dupont feels he must place as many as possible -- 67 on waiting list. Moved by Rep. Morgan, second by Rep. Sweeney that County plan for another nursing home. Chair ruled motion out of order.

Chairman Spirou brought up three new positions authorized at last meeting for cost of \$20,000. His opinion is that staffing pattern is unnecessary because location of console is incorrect. The committee asked Commissioners to hold action on hiring people for jobs until matter is resolve.

The plant engineer requested has been eliminated by subcommittee. Rep. Lyons asked why job specifications were not adhered to and what was recourse for committee when they are not. Chair will research.

Chairman Spirou indicated new time frame for budget adoption will be May 9, 9:30 a.m. Manchester Courthouse for consideration of recommendations from Subcommittees B and C. The total revenue picture will also be presented.

Moved by Rep. Wallin, second by Rep. Lyons that meeting adjourn. Motion carried.

Respectfully submitted,
Jean Wallin, Clerk

HILLSBOROUGH COUNTY EXECUTIVE COMMITTEE MEETING
May 2, 1977, Manchester Courthouse, Manchester, N.H.

Ten members present.

Chairman Spirou indicated that budget work meeting would be held May 9, at 9:30 a.m. or 1 p.m.

Transfers:

Transfer #44 -- It was moved by Rep. Boisvert, seconded by Rep. Day that the transfer be approved. Motion carried.

Transfer #45 -- Rep. Lyons questioned whether there was a budget footnote earmarking money for intermediate nursing care which could not be transferred. Mr. Roulx said he could not find such a footnote. Moved by Rep. Sweeney, second by Rep. Boisvert that the transfer be approved. Motion carried.

Transfer #38 -- Moved by Rep. Sweeney, second by Rep. Boisvert that the transfer be approved. Motion carried.

Transfer #41 -- Moved by Rep. Sweeney, second by Rep. Ziakas that the transfer be approved. Motion carried.

Transfer #42 -- Moved by Rep. Record, second by Rep. Sweeney that the \$2000 transfer from account 6100-500 be reduced to \$1000. Moved by Rep. Boisvert, second by Rep. Carswell that \$500 be substituted for \$1000. Amendment carried. Motion as amended carried. Moved by Rep. Coutermarsh, second by Rep. Sing that transfer as amended be approved. Motion carried.

Transfer #43 -- Moved by Rep. Sweeney, second by Rep. Coutermarsh that transfer be approved. Motion carried.

Mr. Roulx reported on progress of negotiations with county employees indicating substantial agreement has been reached in most areas. Longevity remains a problem.

Moved by Rep. Coutermarsh, second by Rep. Boisvert that meeting adjourn. Motion carried.

Respectfully submitted,
Jean Wallin, Clerk

HILLSBOROUGH COUNTY EXECUTIVE COMMITTEE MEETING May 9, 1977

Fifteen members present.

Chairman Spirou called the meeting to order and asked that \$2000 be provided to hire consultants to help prepare the Nursing Home budget. Moved by Rep. Lyons, second by Rep. Morgan that \$2000 be transferred from county mileage account to county treasurer audit line for the purpose of retaining a consultant and that the legality of same be confirmed by the County Attorney.

Discussion revealed the treasurer's office will have a \$2000 to \$3800 surplus in salary account. Moved by Rep. Lyons, second by Rep. Morgan that motion be amended to transfer \$1000 from delegation mileage and \$1000 from treasurer's office to hire consultant Motion to amend carried. Motion as amended carried. Rep. O'Neil suggested that line item in delegation budget be provided for consulting fees.

Subcommittee A asked that position of plant engineer be eliminated. Rep. Lyons moved that consideration of plant engineer be suspended until determined if delegation can stipulate qualification of new personnel and withdrew her motion. Moved by Rep. Boisvert, second by Rep. Ziakas that plant engineer position be eliminated. Motion carried unanimously. Moved by Rep. Lyons, second by Rep. Ziakas that letter be sent to County Attorney asking responsibility of executive committee and delegation with respect to qualifications of new employees. Motion carried unanimously.

Transfers:

Transfer #47 -- Moved by Rep. Boisvert, second by Rep. Day that transfer be approved. Motion carried.

Transfer #48 -- Moved by Rep. Boisvert, second by Rep. Perkins that transfer be approved. Motion carried.

Transfer #49 -- Moved by Rep. Boisvert, second by Rep. Ziakas that transfer be approved. Rep. Bednar asked that study of insurance and retirement be done by executive committee. Motion to transfer carried.

Transfer #46 -- Moved by Rep. Morgan, second by Rep. Boisvert that transfer be approved. The transfer is necessitated by ruling that such wages must carry FICA taxes. Motion carried. Moved by Rep. Lyons, second by Rep. Boisvert that the committee reconsider its action whereby it approved transfer #46. Rep. Bednar asked for DRA ruling on RSA 24:15 questioning whether money can be committed after the fact. Mr. Roulx stated by that the state carries contract with the Social Security Administration for all local governments therefore the county must pay based on conditions of the state contract. Should be opinion be requested of DRA Mr. Roulx feels it would be referred to the County Attorney. Motion to reconsider carried. Moved by Rep. Bednar, second by Rep. Lyons that further consideration of transfer #46 be laid upon the table pending opinion of county attorney on legality of payment. Motion carried.

Reports from Subcommittee C on recommended level of budget were considered and preliminary approval given.

Moved by Rep. Boisvert, second by Rep. Wallin that meeting adjourn. Motion carried.

Respectfully submitted,
Jean Wallin, Clerk

HILLSBOROUGH COUNTY EXECUTIVE COMMITTEE MEETING
May 10, 1977, Manchester Courthouse, Manchester, N.H.

A quorum being present, the executive committee met in budget work session to consider reports from Subcommittee B. The report on the county farm was postponed to May 16. Preliminary approval was given on recommended budget levels.

Respectfully submitted,
Jean Wallin, Clerk

HILLSBOROUGH COUNTY EXECUTIVE COMMITTEE MEETING
May 16, 1977, Manchester Courthouse, Manchester, N.H.

Fifteen members were present.

Vice-chairman Lyons called the meeting to order to consider a report by Subcommittee B on the County Farm. Moved by Rep. Bednar, second by Rep. Morgan that executive committee recommend to the delegation that the County Farm be phased out in F/Y 1978. Moved by Rep. Sweeney, second by Rep. Coutermarsh that further consideration of motion be tabled for one week. Roll call requested. Reps. Lyons, Perkins, Cullity, O'Neil, Carswell, Record, Boisvert, Coutermarsh, Sing, Sweeney, Van Loan and Ziakas voting in the affirmative, Reps. Wallin, Bednar and Morgan voting in the negative, the motion to table carried.

Rep. Bednar was informed that bank balances he requested were unobtainable at the moment.

Transfers:

Transfer #52 -- Moved by Rep. Morgan, second by Rep. Ziakas that transfer be approved. Motion carried.

Transfer #53 -- The committee was informed that the County Attorney declared transfer #53 to be legal. Moved by Rep. Sweeney, second by Rep. Wallin that transfer be approved. Motion carried.

Transfer #54 -- Moved by Rep. Perkins, second by Rep. Boisvert that transfer be approved. Motion carried.

Transfer #55 -- Moved by Rep. Boisvert, second by Rep. O'Neil that transfer be approved. Motion carried.

Transfer #51 -- Moved by Rep. Record, second by Rep. Ziakas that transfer be approved. Motion carried with Rep. Bednar opposed.

Transfer #50 -- Moved by Rep. Ziakas, second by Rep. Record that transfer be approved. Motion carried.

Moved by Rep. Boisvert, second by Rep. Wallin that meeting adjourn. Motion carried.

Respectfully submitted,
Jean Wallin, Clerk

HILLSBOROUGH COUNTY EXECUTIVE COMMITTEE MEETING
May 23, 1977, Manchester Courthouse, Manchester, N.H.

Fifteen members were present.

Chairman Chris Spirou called the meeting to order and indicated that with the concurrence of the committee the budgets recommended by the commissioners will be used for the public hearings. The committee concurred. Three hearings will be held; Manchester, Nashua and Milford. The chairman asked support for upping reimbursements to nursing homes to 100% as it will increase revenue to the county.

Moved by Rep. Lyons, second by Rep. Carswell that the county farm budget be taken from the table. Motion carried.

Ernest George, area dairy agent, presented a report on the county farm and answered questions.

Moved by Rep. Lyons, second by Rep. Ziakas that the operation of the county farm be phased out three months from July 1 and that the first five items in that budget be retained for one year plus whatever fuel and electricity was necessary. Discussion ensued over future use of the land; that it be used for a Green Thumb program or leased to a private farm operator. General agreement was reached to retain persons on payroll for general maintenance. Roll call was requested. Reps. Spirou, Lyons, Wallin, Cullity, O'Neil, Carswell, Bednar, Day, Morgan, Sing, Van Loan and Ziakas voting in the affirmative and Reps. Perkins, Record and Boisvert voting in the negative, the motion to phase out the farm carried.

Transfers:

Transfer #56 -- Moved by Rep. Lyons, second by Rep. Ziakas that the transfer to enable Commissioner Dupont to attend Kansas City conference on jails be approved. Motion carried.

Transfer #46 -- Moved by Rep. Carswell, second by Rep. Sweeney that transfer #46 be taken from the table. The County Attorney has ruled that such a transfer is legal. Motion carried. Moved by Rep. Sweeney, second by Rep. Cullity that transfer #46 be approved. Motion carried.

Rep. Sweeney wished to be recorded in opposition to closing the farm.

Moved by Rep. Record, second by Rep. O'Neil that the meeting adjourn. Motion carried.

Respectfully submitted,
Jean Wallin, Clerk

PUBLIC HEARING ON COUNTY BUDGET June 6, 1977, 7:20 p.m., Manchester Courthouse Manchester, New Hampshire

A quorum being present Chairman Spirou called the hearing to order and introduced Chairman of the Commissioners Dupont. Commissioner Dupont explained the Commissioners' budget.

Speakers included James Anderson representing Hillsborough County employees; Sheriff Larry Shea; Register of Deeds Joseph Maltais; Al Lambert from the Sheriff's department; Perley Colby from County Extension Service; Dorothy Oliver from the Nashua Adult Learning Center; Theresa Zeludez, secretary at the House of Correction. Eight members of the general public were present.

The Public Hearing on the Budget was closed at 8:20 p.m.

At 8:35 p.m. the Executive Committee met to consider transfers.

Transfers:

Transfer #57 -- Moved by Rep. Boisvert, second by Rep. Coutermarsh that the transfer be approved. Motion carried.

Transfer #58 -- Rep. Lyons questioned legality of transfer and upon suggestion by Mr. Roulx moved that transfer be limited to \$1905 from line item 250. Motion seconded by Rep. Coutermarsh. The reason for the transfer is because the crime commission grant for an assistant county attorney didn't provide for local match in the past and the current budget is now being charged. Rep. Bednar stated that the committee cannot agree to commit money if it is not in line item. Rep. Bednar also questioned the amount needed. Moved by Rep. Sweeney, second by Rep. Bednar that further consideration of transfer #58 be laid upon the table until the county attorney can appear. Motion carried.

Transfer #59 -- Rep. Lyons indicated that money for the Nashua Courthouse law library was included in F/Y 78 budget. Moved by Rep. Sweeney, second by Rep. Boisvert that the transfer be approved. Motion carried.

Transfer #61 -- Moved by Rep. Boisvert, second by Rep. Sweeney that the transfer be approved. Motion carried with Rep. Bednar in opposition.

Transfer #63 -- Moved by Rep. Coutermarsh, second by Rep. Boisvert that transfer be approved. Discussion ensued. Rep. Perkins moved the previous question, sufficiently seconded. Motion to limit debate carried. Motion to approve transfer carried.

Respectfully submitted,
Jean Wallin, Clerk

HILLSBOROUGH COUNTY EXECUTIVE COMMITTEE MEETING June 27, 1977, Manchester Courthouse, Manchester, N.H.

A quorum being present the meeting was called to order by Chairman Spirou.

Business Manager Roulx explained the progress of the negotiations with the union representing county employees. Agreement has been reached with all but House of Correction, County Jail and Sheriff's department. If a final determination on their representation is made the commissioners will negotiate and finalize Friday morning.

The question of phasing out the County Farm was again raised during the subsequent budget deliberations. On a vote of 10 to 3 \$93,352 was to be appropriated for phasing out the County Farm. Other budgets tentatively approved were: Special Projects, Treasurer, County Jail, House of Correction, County Communications Center, County Extension Service and County Debt.

Transfers:

Transfer #69 -- Moved by Rep. Lyons, second by Rep. Record that transfer be approved. Motion carried.

Transfer #70 -- Moved by Rep. Boisvert, second by Rep. Perkins that transfer be approved. Motion carried.

Transfer #71 -- Moved by Rep. Boisvert, second by Rep. Coutermarsh that transfer be approved. Motion carried.

Transfer #72 -- Moved by Rep. Lyons, second by Rep. Record that transfer, all within nursing home budget, be approved. Motion carried with Rep. Bednar opposed.

Moved by Rep. Bednar, second by Rep. Perkins that meeting adjourn. Motion carried.

Respectfully submitted,
Jean Wallin, Clerk

CHARPENTIER, DERY & ROY
Certified Public Accountants
40 West Brook Street
Manchester, New Hampshire 03104
(603) 669-7337

Richard A. Charpentier, CPA	Chester C. Raymond
Andre L. Dery, CPA	George Branscombe
Dennis G. Carey, CPA	Sally M. Evans

September 30, 1977

To the Board of Commissioners
County of Hillsborough
Manchester, New Hampshire

We have examined the balance sheet of the General Fund, Agency Fund, Capital Projects Fund and General Long-Term Bonded Debt Group as of June 30, 1977 and the related statements of revenues and expenditures and encumbrances was made in accordance with generally accepted auditing standards and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The County has not maintained a record of its general fixed assets and accordingly a statement of general fixed assets, required by generally accepted accounting principles, is not included in the financial report.

In our opinion, the financial statements referred to above present fairly the financial position of the County of Hillsborough at June 30, 1977 and the results of its operations and the changes in its fund balance for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Certified Public Accountants
Charpentier and Dery

CHARPENTIER, DERY & ROY

October 13, 1977

To the Board of Commissioners
County of Hillsborough
Manchester, New Hampshire

In addition to the audit report for fiscal year ended June 30, 1977, we are hereby submitting a summary of our observations and recommendations regarding the County's record keeping and system of internal control.

The comments which follow are presented for management purposes and are not considered necessary for a fair presentation of the basic financial statement contained in the annual report.

Our review of the accounting system and procedures showed that a majority of the recommendations made in prior years have been implemented including installation of a system of internal processing control and retaining the computer generated error listings. However, it appears that our recommendation that centralized accounting be employed by the County is still pending. The benefits of such a procedure would promote operational efficiency, provide more accurate and reliable accounting data, relieve the various County departments of the overburdening amount of detail record keeping and provide data to the department heads on a more timely basis.

We also bring to your attention that the County is not maintaining a record of its fixed assets which is required by generally accepted accounting principles and the State of New Hampshire Department of Revenue Administration Division of Municipal Accounting.

As a result of our audit, we submit the following suggestions which, in our opinion, would further strengthen the accounting control of the expenditure cycle as it relates to the Treasurer's Office. The cancellation of invoices after processing would materially decrease the possibility of duplicate payment. In an effort to facilitate the auditing process and increase the system of internal control, we suggest that manually generated checks be prenumbered and retained if voided.

Our audit also revealed that similar suggestions for the Clerk of Superior Court would be appropriate. The utilizing of prenumbered receipts and checks for all receipt and disbursement transactions would materially increase the safeguarding of funds in their custodianship. Bank statements should be reconciled monthly and bank deposits should be made on a timely basis.

In closing, we would like to take this opportunity to express our appreciation for the courtesies and cooperation extended to us by all department personnel who assisted us. If you have any questions regarding the foregoing or if we may be of assistance, please advise.

Charpentier, Dery & Roy
Certified Public Accountants

**COUNTY OF HILLSBOROUGH
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JUNE 30, 1977**

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Notes to Financial Statements

EXHIBIT A

COUNTY OF HILLSBOROUGH
GENERAL FUND
BALANCE SHEET
JUNE 30, 1977

ASSETS

CASH

Petty Cash	\$ 8,050
Cash - Checking Accounts.....	213,170
Cash - Savings Account	29,537
Total Cash	<u>250,757</u>

RECEIVABLES

Nursing Home.....	\$344,537
Clerk of Superior Court.....	7,100
U.S. Treasury	13,977
Special Grants	13,275
Sheriff's Department	6,200
Register of Deeds.....	6,000
Agency Fund.....	15,282
Other.....	1,228
Total Receivables	<u>407,599</u>

INVENTORY (NOTE A)

Inventory	131,816	
Less - Reserve for Inventory....	<u>131,816</u>	<u>—</u>
Total Assets		<u>\$658,356</u>

LIABILITIES AND FUND BALANCE

CURRENT LIABILITIES

State Deed Tax	\$ 54,375
Vouchers Payable	241,800
Employee Payroll Deductions	82,285
Employees Fund.....	299
Total Current Liabilities	<u>378,759</u>

ENCUMBRANCES OUTSTANDING

(EXHIBIT G)	43,519
Total Liabilities	<u>422,278</u>

FUND BALANCE (EXHIBIT E)	<u>236,078</u>
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Total Liabilities and Fund Balance	<u>\$658,356</u>
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EXHIBIT B

COUNTY OF HILLSBOROUGH
AGENCY FUND
BALANCE SHEET
JUNE 30, 1977

ASSETS

FUNDS HELD IN ESCROW

Sheriffs Department		
Checking Account	\$	5,785
Clerk of Courts		
Individual Passbooks.....	\$583,065	
Savings Account.....	281,282	
Checking Account.....	<u>63,670</u>	928,017
Nursing Home		
Savings Account		<u>96,953</u>
Total Assets		<u>\$1,030,755</u>

LIABILITIES

SHERIFFS DEPARTMENT

Partial Payments on Execution.....	\$	1,535
Cash Bonds Pending Court Order.....		1,831
Advances from Superior Court.....		417
Holding Non-Est Fees		137
Amount Due General Fund		<u>1,865</u>
		5,785

CLERK OF COURTS

Cash Held Pending		
Outcome of Cases.....	\$864,411	
Cash Bail	35,309	
Amount Due General Fund	13,417	
Transfer Cases	14,530	
Naturalization Fees	<u>350</u>	928.017

NURSING HOME

Patients Funds		<u>96,953</u>
Total Liabilities		<u>\$1,030,755</u>

EXHIBIT C

COUNTY OF HILLSBOROUGH
CAPITAL PROJECT FUND
BALANCE SHEET
JUNE 30, 1977

ASSETS

CASH	\$ 103,936
CONSTRUCTION IN PROGRESS - NURSING HOME	6,271,663
Total Assets	<u>\$6,375,599</u>

FUND BALANCE

FUND BALANCE	<u>\$6,375,599</u>
--------------------	--------------------

Analysis of Construction in Progress

Interest	\$ 156,793
Steel	131,000
Telephone	910
Architect Fees	437,439
General Contractor	4,927,187
Clerk of Works - Wages	25,102
Advertising	3,471
Insurance	11,016
Payroll Taxes	1,273
Testing	9,271
Legal Fees	23,778
Interior Furnishings	509,612
Start Up Cost	18,068
Security Service	7,689
Miscellaneous	9,054
	<u>\$6,271,663</u>

EXHIBIT D

COUNTY OF HILLSBOROUGH
GENERAL LONG-TERM BONDED DEBT GROUP
BALANCE SHEET
JUNE 30, 1977

ASSETS

AMOUNT TO BE PROVIDED FOR PAYMENT
OF LONG-TERM DEBT..... \$7,835,000

LIABILITIES

BONDS PAYABLE IN FUTURE YEARS
Court House Bonds..... \$ 935,000
Fiscal Year Change Bonds..... 600,000
Nursing Home Bonds 6,300,000

Total Liabilities \$7,835,000

4.3% Courthouse Bonds were issued September 1, 1976 with \$85,000 payable each year for 20 years. Interest is payable March 1 and September 1 through the New England Merchants National Bank.

4.5% Fiscal Year Change Bonds were issued December 1, 1973 with \$600,000 due the first year and \$300,000 payable each of the next four years. Interest is payable June 1 and December 1 through the National Shawmut Bank.

4.8% Nursing Home Bonds dated October 1, 1976 and issued December 7, 1976 with \$420,000 payable each year for 15 years. Interest is payable April 1 and October 1 through the National Shawmut Bank.

EXHIBIT E

COUNTY OF HILLSBOROUGH
GENERAL FUND
CHANGES IN FUND BALANCE
FOR THE YEAR ENDED JUNE 30, 1977

FUND BALANCE - JUNE 30, 1976	\$(134,084)
FUND BALANCE - JUNE 30, 1977 (EXHIBIT A).....	<u>236,078</u>
INCREASE IN FUND BALANCE	<u>\$ 370,162</u>

ANALYSIS OF CHANGE

INCREASE IN FUND BALANCE

Unexpended Appropriations (Exhibit G)	\$ 113,998
Surplus Revenue (Exhibit F)	320,003
Amounts Due from Various Departments not Recorded in General Ledger.....	21,165
Stale Dated Checks	6,511
Year End Adjustments	<u>2,846</u>
	<u>464,523</u>

DECREASE IN FUND BALANCE

Adjustments to Appropriations	4,305
Refund of Forfeited Bail	12,887
Payment of Prior Years Overallowances and Current Year Adjustments from N.H. Department of Welfare	71,771
Special Investigating Committee Expenses Authorized but not Appropriated	5,000
Write-Off of Prior Years Bad Debts	<u>398</u>
	<u>94,361</u>

INCREASE IN FUND BALANCE	<u>\$ 370,162</u>
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EXHIBIT F

COUNTY OF HILLSBOROUGH GENERAL FUND STATEMENT OF BUDGETED AND ACTUAL REVENUES FOR THE YEAR ENDED JUNE 30, 1977

	<u>Budget</u>	<u>Actual</u>	Over (Under) <u>Budget</u>
REVENUES			
Taxes	\$5,086,080	\$5,086,080	\$ -
Income from Departments:			
County Nursing Home	2,705,000	2,879,019	174,019
County Farm	90,000	84,133	(5,867)
Register of Deeds	235,000	282,006	47,006
Superior Court	180,000	165,869	(14,131)
County Jail	20,000	10,541	(9,459)
Sheriffs Department	85,000	103,419	18,419
House of Correction	4,000	3,037	(963)
Welfare Reimbursements:			
Direct Relief	1,000	537	(463)
Soldiers' Aid	-	953	953
Board and Care of Children	20,000	16,431	(3,569)
Old Age Assistance	4,000	5,611	1,611
Miscellaneous Revenue:			
Revenue Sharing Funds	230,492	294,335	63,843
Anti-Recession Fund	-	26,399	26,399
Interest Earned	30,000	48,303	18,303
Rental Income	20,000	23,630	3,630
Miscellaneous Income	2,500	2,772	272
Total Revenues	<u>\$8,713,072</u>	<u>\$9,033,075</u>	<u>\$320,003</u>

**HILLSBOROUGH COUNTY
APPORTIONMENT OF COUNTY TAX
1976**

\$5,086,080

	Proportion of Tax	Amount of Tax
Amherst	\$ 32.08	\$ 163,161.45
Antrim	9.09	46,232.47
Bedford	38.87	197,695.93
Bennington	4.37	22,226.17
Brookline	5.23	26,600.20
Deering	4.31	21,921.00
Fracestown	7.06	35,907.72
Goffstown	29.00	147,496.32
Greenfield	4.25	21,615.84
Greenville	4.09	20,802.07
Hancock	6.70	34,076.74
Hillsborough	15.08	76,698.09
Hollis	15.43	78,478.21
Hudson	39.48	200,798.44
Litchfield	6.82	34,687.07
Lyndeboro	4.72	24,006.30
Manchester	321.20	1,633,648.90
Mason	3.19	16,224.60
Merrimack	55.65	283,040.35
Milford	31.21	158,736.56
Mont Vernon	4.18	21,259.81
Nashua	261.37	1,329,348.73
New Boston	6.70	34,076.74
New Ipswich	9.04	45,978.16
Pelham	25.40	129,186.43
Peterborough	28.46	144,749.84
Sharon	1.31	6,662.76
Temple	3.11	15,817.70
Weare	11.04	56,150.32
Wilton	10.91	55,489.13
Windsor	.65	3,305.95
	<hr/> \$1,000.00 <hr/>	<hr/> \$5,086,080.00 <hr/>

EXHIBIT G

COUNTY OF HILLSBOROUGH GENERAL FUND STATEMENT OF BUDGETED AND ACTUAL EXPENDITURES AND ENCUMBRANCES FOR THE YEAR ENDED JUNE 30, 1977

	Adjusted Budget	Expenditures	Encumbrances	Actual	Under Budget
EXPENSES OF DEPARTMENTS					
Commissioners Office	\$ 38,441	\$ 35,743	\$ 1,180	\$ 36,923	\$ 1,518
Treasurers Office	81,535	79,673	48	79,721	1,814
County Attorney	138,998	136,542	65	136,607	2,391
Register of Deeds	204,992	188,227	15,686	203,913	1,079
Register of Probate	91,623	84,963	5,677	90,640	983
Sheriffs Department	261,257	253,394	1,411	254,805	6,452
Medical Referee	22,750	22,354	-	22,354	396
Care and Supplies for Court House	186,378	183,535	1,724	185,259	1,119
Clerk of Superior Court	664,023	663,497	-	663,497	526
Welfare Expenses					
Administration	838,420	838,004	33	838,037	383
Board and Care of Children	309,282	306,443	-	306,443	2,839
Direct Relief	86,266	76,163	-	76,163	10,103
Soldiers' Aid	36,374	25,974	-	25,974	10,400

County Nursing Home	3,935,114	3,906,091	4,467	3,910,558	24,556
County Jail	437,235	424,733	-	424,733	12,502
House of Correction	348,921	336,703	440	337,143	11,778
Communications Service	28,724	27,612	-	27,612	1,112
County Farm	165,701	152,830	2,788	155,618	10,083
Co-op. Extension Service	91,919	87,723	-	87,723	4,196
Interest					
Paid on Temporary Loans	17,045	17,044	-	17,044	1
Paid on Bonded Debt	239,206	230,638	-	230,638	8,568
Bond Retirement	385,000	385,000	-	385,000	-
County Convention	14,851	13,798	-	13,798	1,053
Miscellaneous Expenses					
Bi-Centennial Commission	4,336	4,320	-	4,320	16
Miscellaneous	100	100	-	100	-
Nashua Adult Learning	1,700	1,700	-	1,700	-
Needs Workshop	17,500	17,500	-	17,500	-
Personnel Study	4,821	4,816	-	4,816	5
Soil Conservation	10,000	-	10,000	10,000	-
Southern N.H. Services, Inc.	58,000	58,000	-	58,000	-
Space Utilization Study	3,439	3,314	-	3,314	125
Totals	<u>\$8,723,951</u>	<u>\$8,566,434</u>	<u>\$43,519</u>	<u>\$8,609,953</u>	<u>\$113,998</u>

EXHIBIT H

COUNTY OF HILLSBOROUGH SCHEDULE OF COUNTY PROPERTY JUNE 30, 1977

Description	Bal. 7/1/6	Additions	Bal. 6/30/77
<u>Land & Buildings</u>			
Court Houses	\$2,566,023.	\$18,880.	\$2,584,903.
Jail	536,658.		536,658.
Nursing Home,			
Farm & Hs. Corr.	2,631,965.		2,631,965.
Communic. Cntr.	1,810.		1,810.
<u>Furniture & Equipment</u>			
Court Houses	466,679.	15,587.	482,266.
Jail	14,284.		14,284.
Nursing Home,			
Farm & Hs. Corr.	944,233.	2,977.	947,210.
Communic. Cntr.	58,605.	4,350.	62,955.
Totals	<u>\$7,220,257.</u>	<u>\$41,794.</u>	<u>\$7,262,051.</u>

EXHIBIT I

COUNTY OF HILLSBOROUGH REPORT OF REVENUE SHARING TRUST FUND FISCAL YEAR ENDING JUNE 30, 1977

Balance 7/1/7		none
Receipts		\$294,617.
Expenditures:		
Sheriff Dept.	\$230,492.	
Advertising	282.11	230,774.11
Balance 6/30/77		\$63,842.89

**COUNTY OF HILLSBOROUGH
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 1977**

Note A. Summary of Accounting Policies

The following is a summary of significant accounting policies followed in the preparation of the financial statements. The policies conform to generally accepted accounting principles and have been consistently applied.

1. Assets and liabilities, and revenues and expenses, are recognized on the modified accrual basis of accounting.
2. Inventory Valuation - Inventories are stated at the lower of cost (first-in, first-out method) or market.

The periodic inventory system has been implemented by the County and under this system the reserve for inventories account is adjusted for the net changes in inventories at the end of each accounting period.

Note B.

The County is a member of the State of New Hampshire Retirement Plan which covers substantially all employees. Under this plan, the County makes contributions actuarially determined by the state. The County expense for the year ended June 30, 1977 was \$75,251.

EXPIRATIONS 1976-1977

July 1976	8
August	6
September	7
October	5
November	6
December	6
January 1977	2
February	4
March	6
April	10
May	16
June	6

TOTAL PATIENT DAYS 1976-1977
145,653

HILLSBOROUGH COUNTY NURSING HOME ANNUAL REPORT OF THE ADMINISTRATOR

To: The Honorable Hillsborough County Commissioners

It is with sincere pleasure that I present to you, the Annual Report of the Hillsborough County Nursing Home for the fiscal year 1976 through 1977.

As I assumed the role of Administrator in June of 1976, I found myself along with the staff, with a double duty of maintaining the present complex and preparing for a transitional move to our new 300 bed facility.

Needless to say, there were numerous problems to overcome in both the old complex as well as being aware, as possible, of the progress, construction wise, of the new unit. Construction progress, as well as realizing a move from tradition to a system, presented many concerns and long hours. The old complex was licensed and certified under Medicaid, Intermediate Care, for 435 beds. The new complex was to be certified for 300 Medicaid, Intermediate Care beds.

Upon completion of the new 300 bed facility, the staff was very successful in transferring, over a six week period, 300 patients and residents. Prior to that time, an operating capital budget was submitted for both the new 300 bed unit and the 100 bed ground level Bouchard Annex.

We are presently in the process of attempting to rehabilitate the former Moore Hospital to meet all Life Safety Codes and care for an additional 120 Intermediate Care patients. This will suffice for a complying unit thus, eliminating the Bouchard Annex.

The fiscal year of June 1976 to June 1977, for many, has been most interesting.

I would be remiss if I did not offer sincere thanks and congratulations to all members of the Hillsborough County Nursing Home staff. They have done an outstanding job. The transition for them was not easy, but they were equal to the task.

We are presently developing a Volunteer Organization for the continuity and well being of our patients and residents.

A very special thanks to Dr. Albert Snay and Dr. Marcel Dupuis for their continuing help, understanding and care to our patients.

The Hillsborough County Nursing Home would be very unfortunate not to have the outstanding services and donations of the Hillsborough County Nursing Home Moore Associates and the Hillsborough County Nursing Home Guild.

In closing, allow me to say not only has it been interesting but a pleasure to work for the complex, for its patients and residents and my sincere gratitude to all other County divisions, along with the County Commissioners and the Hillsbororough County Business Manager.

Kendall A. Page
Administrator

1976-77 SHERIFF'S REPORT

HILLSBOROUGH COUNTY SHERIFF'S OFFICE Manchester, N.H.

To the Honorable Board of Commissioners
Hillsborough County

Fiscal year 1977 was a very trying year. We were battered throughout the year by several well intentioned experts who knew nothing about jail life, or the Sheriffs' job, but they insisted on telling us how to do it all. However, our head is bloodied but unbowed.

We battled the sub-committee of the delegations' Executive Board, the news media, the State Hopsital, the prison, the District Courts, the Federal Courts, the jailed prisoners, study groups originating in the Governors' Crime Commission, the Manchester Mental Health Center, labor unions, etc. The only weapon we had to use against them was common sense, and I think we arrested their advance temporarily.

We spent a lot of money during the year, but tried to do it wisely. All of the people we spent the money on were sent to us by agencies beyond our control. The Sheriff's Department had a budget of \$260,771. and we ended up with a balance of \$5,452.17. The Jail had a budget of \$432,580.00 and we ended the year with a balance of \$9,770.98.

During the year we did our usual running around the State and County picking up and transporting prisoners and rode our horses into the ground. Around the State and New England we covered 21,276 road miles. Traveling to distant points we had about 4,000 miles in the air.

Income to our Department was as follows:

Jail	\$10,748.00
Sheriff's fees	103,456.45
Gas tax refund	<u>275.72</u>
TOTAL	\$114,480.17

Bail collected	14,809.75
Arreages collected	18,372.12

As we ride over the horizon of FY 78 we will not look back, but face the future with hope for the best. We will adapt our lives to a little philosophy I picked up from Ziegfield Follies of many years ago.

"Life is a masquerade party and each has his own part to play. The rich man pretends he is happy and the poor man doesn't care. In back of these false faces we know ourselves as we are. My masque is worn out with tear drops, and at night when it lay on the shelf, I may make the world think I'm merry, but I can't hide the truth from myself. So, I go on laughing like Pagliacci in 'Laugh Clown Laugh'." Happy New Year!

Lawrence J. Shea, Sheriff

June 30, 1977

To the Honorable Board of Commissioners
Hillsborough County

Gentlemen:

Herewith is submitted the reports of the County Jail for the Fiscal Year 1977. July 1, 1976 thru June 30, 1977.

Number of Prisoners in Jail on July 1, 1976	44
Numbers admitted since July 1, 1976	1184
Total	1228

Daily average in 1976	46
Largest number on any one day	68
Smallest number on any one day	35
Number discharged since July 1, 1976	1187
Number of Prisoners in jail on June 30, 1977	41
Total Number of man days of incarceration by prisoners (including pre trial inmates)	16,247
Total number of meals served	<u>48,741</u>

TOTAL EXPENDITURES	<u><u>416,924.48</u></u>
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Cost of each prisoner per day \$25.60

Lawrence J. Shea, Sheriff
James Clougherty, Deputy Sheriff and Jailer

**HOUSE OF CORRECTION
ANNUAL REPORT 1976-1977**

Men Sentenced	436
Women Sentenced	18
Prisoners Held on Bail	113
No. of Days Prisoners Held on Bail	418
Days Supported Men	23,025
Days Supported Women	1,001
Total No. of Meals Served Inmates	72,078
Work-Releases Granted	39
Work-Releases Revoked	6
Abscondee from Work-Releases and Work-Details	31
Abscondee from within Institution	2
Total No. of Abscondee	33
Abscondee at Large	5
Revenue Received from Work-Releases	\$3,030.72
Fine Monies Processed through House of Correction	\$13,627.00
Adjusted Appropriation for FY/77	\$344,920.92
Budget Balance at end of FY/77	\$11,194.50
Per Diem Inmate Cost	\$13.89

Every day is a work day for me, thanks to "Ma Bell". There is hardly a week-end, a Holiday or a vacation day that I am not called upon for some decision. My working days frequently extend into the wee hours of the morning. I interact with personnel at the House of Correction, the Board of Commissioners, the County Attorney, the Crime Commission, the Mental Health Department, the Parole Board, the Probation Department, Lawyers,, Physicians, the Clergy, parents of Inmates, etc. A great deal of my day is spent matching wits with conniving Inmates and playing father confessor to others who are troubled.

In spite of the diversity of my job I have still found time to balance my budget. In this day of rising costs I found it quite a challenge.

I would like to call to your attention the fact that the greater number of escapes in FY/77 were from work-details. I recognized this trend early in the year and I proposed a plan whereby Inmates released to the custody of employees would be more closely supervised. These County employees who supervise my Inmates on work-details on the premises are not answerable to me. My plan was not accepted and as of this writing no alternative plan has been offered.

I would like to gratefully acknowledge the renewal of the Matron's Grant by L.E.A.A. for a second year's funding.

The Staff members and I would like to extend our best wishes to Fr. O'Connor on his retirement. Fr. O'Connor has been invaluable to this Institution both as Chaplain and as Social Worker. He will certainly be missed. We feel we have been blessed in a fine young replacement in Fr. Croteau.

Under the direction of Ruth Hamblett, Program Director, three programs have been in operation on a part-time basis. The leather workshop is a creative class designed to enable the Inmate to develop his own ideas with instruction in technique. The repair workshop is designed to teach

useful skills in carpentry, minor electrical repair, painting and plumbing. The education program providing school three days a week enables an Inmate to achieve his High School Diploma. This program also provides special evening events such as movies, slides and Currier Art Gallery presentations. Parties are held during special holidays for Inmates participating in these programs. A library has been in operation and maintained by the Inmates.

Approximately one-hundred and seventy-five Inmates attended leather craft shop, many learning for the first time.

School attendance averaged sixty Inmates during the year. Sixteen Inmates passed their G.E.D. and one Inmate was accepted at the Voc. Tech. School.

The programs now at work within our Institution will hopefully help to serve to rehabilitate some of our young Inmates. I want to extend my thanks to the volunteers who have helped in these programs. I also wish to thank a fine staff here at the House of Correction, the County Commissioners, the Hillsborough County Executive Committee and the County Delegation for their cooperation.

Respectfully submitted,
 Denis F. Casey, Superintendent

FARM OPERATION 1976-1977

Inventory of Livestock

Brood Cows	40
Bred Heifers	26
Heifers (one month to one year)	4
Beef Herd	41
Sows	42
Boars	4
Piglets	57

Cash Receipts

Sale of Milk	\$54,537.96
Sale of Pigs	6,251.00
Sale of Manure	109.00
Cash Refund on Returnable Bags	95.21
E.A.I.C., Inc. Refund	7.39
2 Bales of Hay	1.00
Total Cash Receipts	<u>\$61,001.56</u>

Harvest of Crops

Beets - 35 bu. @ \$4.00 per bu.	\$ 140.00
Summer squash - 29 bu. @ 6.00 per bu.	174.00
Potatoes - 38,706 lbs. @ .03 per lb.	1,161.19
Onions - 10 1/2 bu. @ 6.00 per bu.	63.00

Corn - 146 bags @ 5.00 per bag	730.00
Tomatoes - 73 bu. @ 6.00 per bu.	438.00
Cukes - 75 bu. @ 5.40 per bu.	405.00
String beans - 63 bu. @ 7.55 per bu.	475.65
Radishes - 23 bu. @ 2.50 per bu.	57.50
Carrotts - 21 bu. @ 5.50 per bu.	115.50

Market Value of Produce Supplied Nursing Home \$3,759.84

Beef Supplied Nursing Home

Beef - 28,486 lbs. @ \$0.763 per lb.	\$21,123.15
Veal - 250 lbs. @ 0.90 per lb.	225.00

Market Value of Beef & Veal Supplied Home \$21,348.15

Other Crops

12,000 Bales of Hay (estimated cost of \$1.25 per bale if purchased)	\$15,000.00
360 Tons of Corn Silage (estimated cost of \$18.00 per ton if purchased)	6,480.00

Total Value of Other Crops \$21,480.00

The grounds of the entire complex are maintained by my men and inmates under the supervision of my men. Farm vehicles are used in this maintenance. The repair to these vehicles, the insurance, the registration and the gas are paid for out of the farm budget. We shovel, plow, and sand in the winter, sweep the roads in the spring, mow the grass in the summer and rake the leaves in the fall. This past winter we cleared the snow from the Court House after a major storm. A monthly bill is presented to Mr. Page and to Mr. Roulx for these services.

Total Services Rendered the Nursing Home & Court House \$25,498.00

Our Cash Income for the year, Produce Distribution and Equipment and Man-Hours supplied other departments total one-hundred and thirty-three thousand, eighty-seven dollars and fifty-five cents.

GRAND TOTAL \$133,087.55

FINANCIAL STATEMENT

Based on Corr. Approp., Services, Produce, Beef & Cash Receipts
for Year Ending June 30, 1977

Corrected Appropriation for FY/77	\$165,601.00*
Encumbered Account	(\$2,878.71*)
Accounts Payable	(\$4,929.13*)
Expended	<u>(\$147,801.53*)</u>
Balance at end of FY/77	<u>\$10,082.63*</u>

Corrected Appropriation for FY/77	\$165,601.00*
Grand Total of Cash Receipts, Services (\$133,087.55)	
Produce and Beef	
Balance at End of FY/77	<u>(\$10,082.63*)</u>
Credit Balance at End of FY/77	<u>\$22,430.82</u>

*These figures were taken from appropriation control report dated 8/4/77.

In light of the Farm's present status, I would like to establish for all posterity the financial standing of the farm operation in FY/77. The above figure represents a deficit to Hillsborough County of \$22,430.82.

Considering the number of Inmates who are employed as a result of the farm I feel that it is less expensive to the taxpayer than other programs presently operating within the House of Correction. The farm also affords out-of-door activity. I have always felt that the Farm's value to the complex cannot be measured in dollars and cents. The fresh produce for our elderly, the services supplied to the complex by our farm hands and the therapeutic value provided Inmates through work on the farm have all been a credit to the Farm Operation.

I will be terminating shortly and I would like to take this opportunity to bid you all a fond farewell. I have spent fifteen hectic but happy years with Hillsborough County. But, all good things must come to an end and I am now looking forward to my retirement. I've enjoyed working with all of you and I want to take this opportunity to thank both fellow employees and County Officials who have assisted me in carrying out my duties down on the farm.

Sincerely,
Zealous Shove
Farm Superintendent

1976 - 1977 REPORT OF THE HILLSBOROUGH COUNTY COOPERATIVE EXTENSION SERVICE

To: The Honorable Board of Hillsborough County Commissioners

Gentlemen:

It gives me pleasure to present this report of the Cooperative Extension Service activities in 1976-1977.

The following narrative describes some of the many activities carried on by the County Staff during the year.

Agriculture - Perley D. Colby

Traditionally the Agriculture Agent and Specialists have worked and will continue to work with commercial farms. This work has been done through meetings, newsletters, and personal visits. The decline in the farm numbers in Hillsborough County has just about come to a stop; the role of the farmer as a producer of food has become more important. Extension has tried to adjust its programs and services to best meet the needs of those commercial farms.

There has also been interest in purchasing farms in the county. Some farms were bought by people who had little or no farm background, and we were asked to advise on what was best to do with farm lands and orchards.

During the year the emphasis has been on seed, fertilizer and pesticide recommendations, with work on farm record counseling, building plans, pruning, and dairy feeding and testing programs. Over 200 people received Pesticide Training to meet state requirements for purchase and use of restricted materials. The office also assisted with the development of a Farmers Market for small growers in the Peterborough area. The Market has been successful and the growers plan to continue the project next season.

Again this year we were besieged with requests for garden information and calls on garden problems. Annamarie Pennucci, a UNH senior from Hollis, was hired as a work study student in the Milford Office to assist with garden and other homeowner calls during the summer months. She made home visits, maintained contacts with community gardens in Merrimack and Nashua and spent one afternoon a week in the Manchester office.

A special training program for garden center employees was held and a special information manual developed, with the idea to train garden center employees who in turn could answer many homeowners questions. The program was well received and will be expanded next year. A day of on-the-spot soil testing and a program on Lawn Care was held at The Manchester Bank. Special program topics included beekeeping and house plants.

I have continued to write the "At Your Service" column for newspapers, which generates many requests and public awareness of our services.

**4-H Youth Development Charles W. Buck, Sarah L. Fortin, John Pike
(Urban - Manchester), Linda Vachon, (Urban - Manchester).**

4-H in Hillsboro County serves youth who are enrollees in traditional 4-H Clubs, participants in single programs, and participants in special interest projects. Major staff efforts include planning and conducting project and special interest meetings, and teaching at training sessions for volunteer adult and teen leaders.

4-H Programs are available to all youth. We actively cooperate with youth service agencies and organizations and public and private schools to present programs such as bicycle safety, embryology and nutrition. State-wide 4-H projects organized through the county include Demonstration Day, the Horsemanship Quiz Bowl, and Fashion Revue, which had both boys and girls participating this year for the first time. 4-H Youth participated in the first annual Sheep and Wood Festival, and traditionally exhibit and take part in the Hillsborough County Fair, held at the 4-H Youth Center in New Boston.

The 4-H Youth Center is owned by the Hillsborough County 4-H Foundation, an autonomous group which has provided funding for the facility. It is used for various 4-H functions, including Horsemanship Camp, a four-day overnight camp which was expanded this year to include twenty-five campers and their horses in each of two sessions. Sandy Pollock, a UNH work study student from Wilton, was Camp Director.

Manchester 4-H sponsored the Pine Island Nature Science Day Camp in Goffs Falls. Staffed by five UNH work study students, the camp provided nature science activities for about thirty children each day of the six week session, received a CETA grant for renovation and restoration of the house and grounds for the Pine Island Nature Science Center, which is owned by the City of Manchester. It is hoped that the facility will be available to 4-H and other groups on a year-round basis and activities dealing with Nature Science and Urban Ecology.

Hillsboro County was designated a target area for the first New Hampshire 4-H Eye Care Program. UNH student Tim Coutis was hired through Vocational Rehabilitation to work on the program, which included vision screening and career orientation at 4-H Camps at Bear Brook State Park. Coutis also designed a curriculum which will be used in eye education programs for school children, under the direction of the 4-H Eye Care Committee. The program is co-sponsored by the American Optometric Association.

We work with additional youth and adults through 4-H Poultry and Animal Programs, Tractor Skills Education, and presentations concerning the International Four-H Youth Exchange (IFYE) and its participants.

Future program planning includes traditional projects and new programs, particularly in the fields of careers, health, safety, and recreational leisure.

Home Economics - Harriet J. Nissen, Dorothy Wood

The Extension Home Economics Program in Hillsborough County is determined by community leaders and representatives working with the Extension Home Economists. Teaching is done through 55 Extension Homemakers Groups and public meetings. We also act as speakers and resource people for schools and other organizations and as a clearinghouse for matching women in the county who have special skills to teach with those who wish to learn those skills. Two thousand women in the county receive our bi-monthly newsletter.

Program topics for this year are Human Needs, Parenting, Beauty in Daily Living, Interior Design, Energy Savers, Home Lawns, and Your Creativity Quotient. Selection of Kitchen Utensils, Winter Salads, Fish Cookery, Food Preservation, and New Zealand Foods and Customs are included, as well as clothing programs on Recycling Your Wardrobe, Selection and Care of Knit Fabrics, and Sewing Tricks and Trims. We are also sponsoring our traditional Holiday Ideas Open House. Some of the programs are taught by the Extension Home Economists, some by Extension Specialists from the University.

We also work on a one-to-one basis with people who call or come by the office with questions or special requests in our subject area, and answer requests from individuals for specific publications. Extension Home Economists furnish information for a weekly newspaper column called "Notes to Homemakers" and work as requested to set up displays for shopping malls, social service agencies and the New Boston Fair.

EFNEP - Brenda Watts, Home Economist, Nutrition Education - Manchester: Pat Johnson, Unit Coordinator, Lucille Favreau, Norma Devitt,

The Expanded Food and Nutrition Education Program (EFNEP) works with limited income families in Nashua and Manchester. Nutrition Aides teach homemakers and their families nutrition and food preparation, safety and storage techniques. Aides offer suggestions in menu planning, comparative shopping, and budgeting, often working as often as once a week with a homemaker on a one-to-one basis.

We encourage families to make use of available community resources to meet special needs and help solve problems. In turn, we receive recommendations through other social service agencies, and have worked with Public Libraries, Girls Club, Boys Club, NEEDS and the Workshop for the Blind to present nutrition educational classes and programs. An inter-agency workshop on Diabetes, sponsored by EFNEP, provided training and increased understanding among agencies on how each group can help low income diabetics follow their doctors' orders.

Advisory Councils of EFNEP Homemakers help determine program direction and assess homemaker needs. Current efforts to rebuild caseloads and contact harder-to-reach families include flyers that are being distributed at grocery stores and food stamp outlets. We also acquire clientele through homemaker recommendations and knocking on doors. Diet Workshops and Weight Control Classes have proved successful; with the help of volunteers we have been able to spread the work about these efforts and teach nutrition classes for children and help form Extension Homemaker Groups in the communities where we work.

Forestry - Robert Breck, County Forester,
David Buxton, Souhegan Watershed Forester

Southern New Hampshire offers excellent sites for timber production, and the timber industry is still an important segment of the local economy. As land use patterns in our county move toward housing, productive land is lost, it becomes more and more apparent that intensive efforts toward timber production, and wild life and recreational management are needed.

The Current Use Tax Legislation has been extremely useful to property owners and certainly to our overall forestry efforts. Many people have requested our assistance specifically for "current use" problems. The existence of this law has in many cases aided the development of forestry in tax-burdened communities.

Requests from woodland owners wanting management assistance continue to increase. We also receive many requests from home owners who want information about disease and insect damage to their trees or advice on which trees to thin out around their homes.

The markets for wood continue to be good. Sawlogs and hardwood veneer logs are commanding good prices. Fuel wood is moving briskly, with some commercial forest operators already sold out for the coming winter.

The following is a summary of the work accomplished with homeowners during fiscal 1976:

Planting	42 acres
Timberstand improvement	491 acres
Forest access roads	8400 feet
Timber cut selectively	254 Thousand board feet
Miscellaneous assists	425

Because no report of this length could possibly cover all the areas or services offered, our staff and members of the Extension Service Council are available to answer any questions you may have.

Sincerely,
 Perley D. Colby
 Agricultural Agent
 and County Coordinator

REPORT OF CLERK OF SUPERIOR COURT

To the Honorable Board of Commissioners for Hillsborough County:

The following is a correct account of money received by the Clerk of Superior Court from September 1, 1976 to December 31, 1976 inclusive, and of the disbursements during the same time:

SEPTEMBER TERM, 1976

Received for fines and costs as follows:	\$20,567.00
(see copies of ledger sheets attached)	

Received from Attorneys for entries:

9 @ \$20.00	180.00
2 @ \$15.00	30.00
1457 @ \$14.00	20,398.00
1 @ \$13.00 -	13.00
16 @ \$12.00	192.00
1 @ \$10.00	10.00
240 @ \$ 8.00	1,920.00

Received for Misc. Postage, etc.	41.45
Received for Rules of Court	115.00
Received for Judges' notebooks	27.00

Re-imbursement to County for the following:

IBM Refund	251.57
Bail Bondsmen	200.00
Clerk of Court fees, witness fees (in St. 7929 Lavallee)	45.00
Clerk of Court fees, witness fees (in St. 7594 Szumiesz)	15.00
M-6507 v Landry (entry fee)	14.00

Witness fees per Order of Court (in St. 8349-50 Sylvester)	143.40
E-1221 Hamby v. Adams, Comm'r. (xerox of amendment to transferred case)	23.00
E-493 TAP Realty v. Star Market (xerox of amendment to transferred case)	115.00
E-1280 Harkeem v. Adams, Comm'r. (transcript)	50.00
E-1222 Martel v. Manchester Management Corp. (transcript)	304.00

Cash Bail Forfeited:

St. 8215 Bond	500.00
St. 8567 Janiero	500.00
St. 8330 Eichhorn	1,000.00
St. 7824 Bond	1,000.00
St. 8568 Janiero	500.00
St. 8323 Carone	2,000.00

All Other Fees	16,451.14
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TOTAL	<u>\$66,605.56</u>
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CHECKS MADE PAYABLE TO
HILLSBOROUGH COUNTY TREASURER:

September	14,619.95
October	15,124.82
November	18,938.83
December	<u>17,921.96</u>

TOTAL	<u>\$66,605.56</u>
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Carl Randall
Clerk of Superior Court

The foregoing account is approved and allowed.
Dated December 31, 1976

Charles J. Flynn
Presiding Justice

REPORT OF CLERK OF SUPERIOR COURT

To the Honorable Board of Commissioners for Hillsborough County:

The following is a correct amount of money received by the Clerk of Superior Court from January 1, 1977 to March 31, 1977 inclusive, and of the disbursements during the same time:

JANUARY TERM, 1977

Received for fines and costs as follows:	\$12,349.94
(see copies of ledger sheets attached)	

Received from Attorneys for entries:

7 @ \$20.00	140.00
931 @ \$14.00	13,034.00
13 @ \$12.00	156.00
128 @ \$ 8.00	1,024.00
1 @ \$ 1.00	1.00

Received for Misc. Postage, etc.	28.75
Received for Rules of Court	40.00
Received for Judges' Notebooks	117.00

Re-imbursements to County for the following:

Callaghan & Co. - law books	15.00
St. 7583 West - copies of transcripts	117.00
St. 7433 Kenna - copies of transcripts	184.00
St. 7462 Martineau - copies of transcripts	246.00
T. & S. Enterprises - soft drink machine	17.14
E-977 Amherst Street Associates v. Nashua - copies of transcripts	390.00
M-5703 Stanhope - entry fee	14.00
T. & S. Enterprises - soft drink machine	18.95
St. v. cases; Clerk of Court fees, copies of transcripts and witness fees	2,078.00
E-2365 Pappas v. Manchester - copies of transcript	5.00

Cash Bail Forfeited:

St. 8905 Beland	1,000.00
St. 8533, St. 8534 Carr	200.00
St. 8670 Wilson	500.00
St. 8664, St. 8665 Vazquez	2,000.00
St. 8933 Kantelas	2,000.00
M-1708 Baron	1,000.00
All Other Fees	9,925.33

TOTAL	<u>46,601.11</u>
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CHECKS MADE PAYABLE TO
HILLSBOROUGH COUNTY TREASURER:

January	11,513.85
February	18,338.98
March	<u>16,748.28</u>

TOTAL	<u>\$46,601.11</u>
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Carl Randall
Clerk of Superior Court

The foregoing account is approved and allowed.

Dated: April 5, 1977

William W. Kelly
Presiding Justice

REPORT OF CLERK OF SUPERIOR COURT

To the Honorable Board of Commissioners for Hillsborough County:

The following is a correct account of money received by the Clerk of Superior Court from April 1, 1977 to August 31, 1977, inclusive, and of the disbursements during the same time:

APRIL TERM, 1977

Received for fines and costs as follows:	\$15,580.00
(see copies of ledger sheets attached)	

Received from Attorneys for entries:

3 @ \$20.00	60.00
1703 @ \$14.00	23,842.00
15 @ \$12.00	180.00
4 @ \$10.00	40.00
290 @ \$ 8.00	2,320.00

Received for Misc. Postage, et.	44.86
Received for Rules of Court	1,580.00
Received for Judges' Notebooks	153.00

Reimbursements to County for the following:

T & S Enterprises - soft drink machine	4.40
E-1345; E-1565 Woolsey v. Carmichael - transcript	544.00
E-2418 Brown Products v. Corson - transcript	100.00
IBM - refund on service agreements (typewriter nos. 6585082-6585083)	103.54
T & S Enterprises - soft drink machine	16.14
E-1471 Courtemanche v. Lumbermans Mutual - transcript	261.50
C-4593 Thomson v. Cash - transcript	229.00
E-2828 Petition of Shirley Lynn Melvoen - Guardian ad Litem fees	10.00
E-2828 Petition of Shirley Lynn Melvoen - Guardian ad Litem fees	15.00
Registration fee for Professional Bondsmen - Cosmo Gilberti and Cosmo Gilberti, Jr.	200.00
C-1646 Kierstead v. Betley Chevrolet - transcript	301.00
St. 7027 Lewis Lainey - transcript	461.00
E-2376 Seal Tanning v. Manchester - transcript	135.00
St. 8535 Paul Corriveau - witness fees	15.00
St. 8545 Marcel Dumont	15.00
E-2828 Petition of Shirley Lynn Melvoen - Guardian Litem fees	10.00
T & S Enterprises - soft drink machine	14.38
E-2696 Bursey v. Clement - transcript	287.50

Cash Bail Forfeited:

St. 8970 John L. Stratton	5,000.00
St. 9794 - 9410 Cronin	300.00

All Other Fees	17,227.68
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TOTAL	<u>\$69,050.00</u>
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CHECK MADE PAYABLE TO
HILLSBOROUGH COUNTY TREASURER:

April	\$11,190.57
May	16,076.41
June	13,416.87
July	15,477.35
August	12,888.80

TOTAL \$69,050.00

Carl Randall
Clerk of Superior Court

The foregoing account is approved and allowed.
Dated: August 31, 1977

John W. King
Presiding Justice

HILLSBOROUGH COUNTY ATTORNEY'S OFFICE

The following report on the Criminal caseload of the Hillsborough County Superior Court was made available from the office of the Clerk of Court. These statistics are compiled for the State Judicial Council and represent the amount of cases handled by our staff.

1. Criminal Cases Pending July 31, 1976:

Indictments	1376
Appeals	539
Informations filed	4
Complaints for Felonies, Indictments, waived by respondents	5
Cases brought forward for further orders	<u>239</u>
TOTAL	<u><u>2163</u></u>

2. Criminal Cases Instituted or Entered during the year ending July 31, 1977:

Indictments	845
Appeals	619
Informations filed	115
Complaints for Felonies, Indictments, waived by respondents	65
Cases brought forward for further Proceedings	<u>96</u>
TOTAL	<u><u>1740</u></u>

3. Criminal Cases Disposed of during the year ending July 31, 1977:

Cases Tried by Jury	81
Cases Heard by Court, Jury Waived	66
Cases Heard on pleas of Guilty or Nolo	800
Cases Nol Prossed	426**
Cases Otherwise Disposed of during year	<u>372</u>
TOTAL	<u><u>1746</u></u>

4. Cases Pending July 31, 1977:

*Indictments	1135
Appeals	699
Informations filed	15
Complaints for Felonies, Indictments, waived by respondents	35
Cases brought forward for further Proceedings	<u>273</u>
TOTAL	<u><u>2157</u></u>

*Of the 1135 pending indictments, 804 are capias outstanding

The misdemeanor appeal system has been changed as a result of a cooperative effort between the Clerk of the Supreme Court and this office. Instead of scheduling large masses of appeal cases during one specific week, three or four are scheduled throughout the term along with the felony cases. Not only has this proved efficient in terms of reducing the costs for witnesses in cases which never reach the trial stage, but allows the responsible attorney to adequately prepare the case, resulting in a higher conviction rate. In the long run it is hoped that this method will reduce the number of spurious appeals which are entered with the hope that the delay will result in dismissal.

Recognizing a need for continuing legal education among all members of the profession, the staff has had the opportunity to attend various seminars relating to the practice of criminal law and trial advocacy through the year. These are made possible through grants from the Governor's Commission on Crime and Delinquency. Since the practice of criminal law has become such a specialty, such endeavors have been invaluable in increasing the expertise of our staff.

Special thanks should be extended to those students of the Franklin Pierce Law Center whose participation in our internship program has provided a benefit for both the office and the students themselves. While they are able to witness first hand the mechanics of the prosecution side of the system, their research talents provide our office with the necessary memoranda so vital in complex situations.

I am pleased to report that a consent decree has been entered into in the civil rights action which was brought against Hillsborough County by a welfare assistance recipient. Approved guidelines for the administration of

assistance are now in use. It is my opinion that these guidelines will result in a more efficient administration of this particular department and provide those residents of the county who make use of the system a fair and equitable means of determining their eligibility.

Since the passage of an amendment to the Social Security Act requiring AFDC recipients to file non support actions against the absent parent, our office has been deluged with requests to initiate these petitions and to represent the interests of these individuals. This program is working well and is helping to alleviate the taxpayer from supporting children whose parents are otherwise unwilling to do so.

As always, this office stands ready to assist the commissioners and the various County departments in their requests for legal advice. Although the phrase "an ounce of prevention is worth a pound of cure" may seem trite, it often applies to the day-to-day situations of county government. Our advice is more effective before the situation develops into a problem. The citizens of Hillsborough County will be the beneficiaries of this procedure.

Very truly yours,
Raymond A. Cloutier, Esq.
Hillsborough County Attorney

**The majority of the cases disposed of in this manner, was a result of a joint effort by the Court and this office to clear the docket of those cases which were still pending and more than ten years old.

COMITY OF HILSBOROUGH
CORRESPONDENCE OFFICE
300 CHESTNUT STREET
MANCHESTER, N.H. 03101

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